



## **YEARLY STATUS REPORT - 2021-2022**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	<b>Govindammal Aditanar College for Women, Tiruchendur</b>
♦ Name of the Head of the institution	<b>Dr. P. Jeyanthi</b>
♦ Designation	<b>Principal</b>
♦ Does the institution function from its own campus?	<b>Yes</b>
♦ Phone no./Alternate phone no.	<b>04639242184</b>
♦ Mobile no	<b>9487124541</b>
♦ Registered e-mail	<b>gacw@aei.edu.in</b>
♦ Alternate e-mail	<b>gacw87@gmail.com</b>
♦ Address	<b>Govindammal Aditanar College for Women</b>
♦ City/Town	<b>Tiruchendur</b>
♦ State/UT	<b>Tamilnadu</b>
♦ Pin Code	<b>628215</b>
<b>2.Institutional status</b>	
♦ Affiliated /Constituent	<b>Affiliated</b>
♦ Type of Institution	<b>Women</b>
♦ Location	<b>Semi-Urban</b>
♦ Financial Status	<b>Self-financing</b>
♦ Name of the Affiliating University	<b>Manonmaniam Sundaranar University, Tirunelveli</b>

♦ Name of the IQAC Coordinator	Dr. S. Muthulakshmi				
♦ Phone No.	04639220529				
♦ Alternate phone No.	04639242184				
♦ Mobile	9487184280				
♦ IQAC e-mail address	gacw@aei.edu.in				
♦ Alternate Email address	iqacgacw87@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.gacw.in/wp-content/uploads/2022/07/Annual-Quality-Assurance-report-2020-21.pdf">https://www.gacw.in/wp-content/uploads/2022/07/Annual-Quality-Assurance-report-2020-21.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
♦ if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.gacw.in/wp-content/uploads/2023/02/Academic-Calendar-2021-2022.pdf">https://www.gacw.in/wp-content/uploads/2023/02/Academic-Calendar-2021-2022.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	80-85%	2007	31/03/2007	31/03/2012
Cycle 2	B	2.79	2014	05/05/2014	05/05/2019
<b>6.Date of Establishment of IQAC</b>			20/06/2007		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
♦ Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>2</b>	
♦ Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	<b>Yes</b>	
♦ If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
♦ If yes, mention the amount		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
IQAC organized one day seminar on "Recent trends in research methods and publications" and uploaded all the events organized during the year 2021-2022 in the college website.		
Organised Bridge Course for freshers for three days		
Conducted one day orientation programme for freshers		
Conducted career guidance programmes for final year students		
Parent-Teacher Association meeting was conducted and executive members of the Association were selected.		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
To conduct seminar / workshop / Intercollegiate Competitions in all departments	Seminar on "Shakespeare is not outdated but updated" and Webinars on "Climate literature: An introduction" and "Tactics to face an interview" by department of English
To conduct seminar / workshop / Intercollegiate Competitions in all departments	Zoology department organized a webinar on "Zoonoses"
To conduct seminar / workshop / Intercollegiate Competitions in all departments	Workshop was arranged by department of Tamil on "Inayathin Payanpadu"
To conduct seminar / workshop / Intercollegiate Competitions in all departments	Computer Application department arranged skill development webinar for +2 students on "Developing soft skills for enhancing employability".
To conduct seminar / workshop / Intercollegiate Competitions in all departments	Workshop on "SPSS and its applications in research" was organized by Business Management department conducted another workshop on "Interview techniques"
To conduct seminar / workshop / Intercollegiate Competitions in all departments	A Webinar on "Impact and remedy of corona" by department of English and YRC. YRC also organized a Workshop on "Meditation"
To organise guest lectures on behalf of various associations	Agathiyar Muthamizh Mandram organised guest lectures on Vannangal Yennangal
To organise guest lectures on behalf of various associations	English Literary Association conducted meeting on "To the present since the beginning: An overview of Indian, American and English drama"
To organise guest lectures on behalf of various associations	Economics Association arranged meetings on "Career

	opportunities" and "Highlights on Union Budget 2022-23"
To organise guest lectures on behalf of various associations	Physics Association arranged a guest lecture on "Research and development on electrochemical cell"
To organise guest lectures on behalf of various associations	Zoology Association organized guest lectures on "Conservation and management of coral reef ecosystem", "Chronobiology" and "Marine Molluscs: The lucrative, decorative, curative and edible ensilage"
To organise guest lectures on behalf of various associations	Chemistry Association arranged a meeting on "Nano technology in medicine" and "E-waste Management"
To organise guest lectures on behalf of various associations	Computer Science Association organised meetings on "Getting started with OpenMp", "The Power Plan for Career Success in IT Field", "Software Marketing", "Career gateway and career dreams", "Recent trends and technology with international certification" and "Internet of things".
To organise guest lectures on behalf of various associations	Guest lectures organized on "Interviewing Techniques" and "Guidance for competitive Examinations" by Placement Cell
Extension Activities arranged by NSS, YRC, Road Safety Patrol and CCC	Celebration of International Day of Yoga
Extension Activities arranged by NSS, YRC, Road Safety Patrol and CCC	RRC and NSS arranged awareness programmes on HIV and AIDS
Extension Activities arranged by NSS, YRC, Road Safety Patrol and CCC	Women's Day celebration by Women Welfare Cell and NSS

Extension Activities arranged by NSS, YRC, Road Safety Patrol and CCC	Healthy Food Exhibition in collaboration with ICDS, Tiruchendur Block by YRC and CCC				
Extension Activities arranged by NSS, YRC, Road Safety Patrol and CCC	YRC organized programmes on "Disaster management", "First aid", "Awareness programme on road safety is our life safety" and "Medicinal Value Plants". A mass cleaning campaign was arranged by YRC.				
Extension Activities arranged by NSS, YRC, Road Safety Patrol and CCC	CCC organized a meeting on Consumer Awareness				
To conduct seminar / workshop / Intercollegiate Competitions in all departments	Civil Services Orientation by Placement cell				
To conduct seminar / workshop / Intercollegiate Competitions in all departments	An Orientation on NDLI and NDLI Club by Department of Library				
To organise guest lectures on behalf of various associations	Guest lectures on "K-Product Cordial Labeling" and "Maths Café for SET and NET"				
To organise guest lectures on behalf of various associations	Commerce Association arranged online meeting on share markets.				
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>No</b>				
♦ Name of the statutory body					
<table border="1"> <thead> <tr> <th>Name</th><th>Date of meeting(s)</th></tr> </thead> <tbody> <tr> <td>Nil</td><td>Nil</td></tr> </tbody> </table>		Name	Date of meeting(s)	Nil	Nil
Name	Date of meeting(s)				
Nil	Nil				
<b>14. Whether institutional data submitted to AISHE</b>					
<table border="1"> <thead> <tr> <th>Year</th><th>Date of Submission</th></tr> </thead> <tbody> <tr> <td>2023</td><td>14/02/2023</td></tr> </tbody> </table>		Year	Date of Submission	2023	14/02/2023
Year	Date of Submission				
2023	14/02/2023				

**15.Multidisciplinary / interdisciplinary****Multidisciplinary curricula:**

As our institution is affiliated to Manonmaniam Sundaranar University, Tirunelveli, the faculty of our institution take utmost care in the effective implementation of the curriculum designed by the university with continuous improvement in teaching and learning process. The institution offers eleven UG programmes and six PG programmes with Choice Based Credit System (CBCS), one research programme in Mathematics and five certificate courses. The programmes in Tamil, English, Economics, Commerce, Business Administration, Physics, Chemistry, Mathematics, Zoology, Computer Science and Computer Application provide a multidisciplinary stimulating Indian education and environment.

In all UG programmes, Tamil or other languages come under Part-I subject. The Communicative English is assigned as Part-II. The programme wise core and elective subjects, allied subjects, Professional English and Skill-based subjects fall under Part - III. Environmental Studies and Value Based Education have been introduced as Part-IV subjects for all first year students. Non Major Elective common subjects, Yoga and Computer for Digital Era are framed as Part-IV subjects for all second year students. The extension activity such as NSS/YRC/Sports is introduced as Part-V subjects for all second year students. Besides, the UG and PG programmes offer field work and project work to gain more experiential and practical learning. The certificate courses like Gandhian thought, Yoga, Business Communication, Vermiculture Technology and Food Chemistry impart holistic and multidisciplinary education in addition to the major programmes. The Non-Major Elective subjects in different programmes integrate humanity and science with STEM.

**Innovative curricula with CBCS:**

The institution offers flexible and innovative curricula which include credit based courses such as Environmental Studies and Value Based Education with 2 credits each towards the attainment of a holistic and multidisciplinary education. The students of PG departments Tamil, English and Commerce undertake projects with 8 credits related to community engagement by evaluating the case studies, plays, interviews, journals, etc. The extension activity courses with credit 1 such as NSS and YRC



engage the students in community service. The internships, industrial visit, study tour, projects and field work provide a wealth of opportunities for a multidisciplinary approach and engagement.

#### Good practices of the institution:

The variety of co-curricular activities conducted by the department wise associations, seminar classes and group discussions given to the students in the class room, and also the value education classes conducted on every Friday develop soft skills, creative and innovative talents of the students. The Kendra examination conducted every year by Vivekananda Kendra for our students imbibes spiritual interest, human values, Indian tradition and culture. The career guidance programmes by the placement cell, model civil services examinations by the quiz committee and the model interviews conducted by department wise associations bring ample opportunities to the students to get recruited in government services and in IT sectors. The introduction of allied subjects and non-major electives in all programmes provide interdisciplinary approach to the students. Thus the curriculum fosters a critical thinking, leadership and team work skills, a sense of commitment and a heightened sensitivity to one's socio-cultural environment.

#### 16.Academic bank of credits (ABC):

Since our institution is an affiliated college of Manonmaniam Sundaranar University, the method of implementation of all academic and non-academic activities are effectively carried out through the order of the university. The university has planned to fulfil the requirements of Academic Bank of Credits to the students of all affiliated colleges as proposed in NEP 2020. In this year, the initiative is being taken by the university under ABC to enable credit transfer. It is expected that it would be implemented in full-fledged manner in the next academic year.

#### 17.Skill development:

##### Skill oriented curriculum:

According to the aim of National Qualification Framework, our institution prepares the students to become skilful and take a job of their choice to work in a familiar environment. The certificate courses offered in the institution like Business Communication by English and Commerce departments, Vermiculture Technology by Zoology department, Food chemistry & Technology by

Chemistry department provide vocational education to the students. The theoretical and practical classes give indepth knowledge in the concerned course and pave way for self - employment. The introduction of Professional English for English programme, Professional English for Physical Sciences, Life Sciences, and Commerce and Management enable the students to learn well the professional soft skills related to different programmes. In all undergraduate programmes, common skill based subject Personality development and skill-based core subjects have been introduced for the interpersonal and professional skill development of the students respectively. The introduction of Computer for Digital era and Yoga under Part IV impart digital skills and life skills respectively for the students. The Value Based Education subject under part IV for first year students of UG programmes inculcates positivity amongst the students. They learn social justice, social harmony, Indian constitution, human rights, ethics and values. The certificate course 'Gandhian Thought' teaches the righteous conduct, truth, peace, love and non-violence.

#### Efforts of the institution:

The initiative is taken to conduct Cambridge upskill programme in English by ELTAC (English Language Training, Assessment & Certificate Services), Chennai through online for effective English communication. The phonetics, reading, writing and speaking skills are enriched through audio provisions in the laboratory. The soft skills of the students are also developed by conducting many co-curricular activities such as oral presentations, debates, and quiz programmes through department-wise associations. In addition, seminar classes given to the students and group discussions in the class room enhance this skill further. Every year the management allots funds to organize guest lectures, seminars and workshops to give exposure of students in the field of research. The placement cell and alumnae association of our institution arrange career guidance and motivational programmes for the students to enhance the soft skills of them. Model interviews and Model Civil Services examinations are conducted at the end of the year to get the students prepared well to face the interviews without fear. In this year the institution has constituted the Entrepreneurship Development and Innovation Cell in co-ordination with Entrepreneurship Development and Innovation Institute, Chennai through our University to create avenues for showcasing the entrepreneurship skill of students. The Youth Red Cross of our institution organizes meditation class for final year students

every year to relax the mind of students calm and stable. The value education classes conducted by value education committee on every Friday inculcates good virtues and values to the students by discussing the topics on humanity, social culture, general knowledge, current issues, etc. Thus as per the NEP 2020, our institution implements numerous practices to develop the vocational skills, soft skills, digital skills, professional skills and life skills.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

##### **Indian knowledge system in curriculum:**

The institution offers Tamil/other languages as part-I subject in the curriculum to all UG programmes affiliated to Manonmaniam Sundaranar University. The U.G and P.G Tamil programmes introduce subjects related to Literature, Archival Literature, Literary History, Literary Studies, Folklore, Tamil Culture and Tamil Grammar. Basic Tamil and Advanced Tamil courses catered to other language students as Non Major Elective subject. The Value Based Education subject under part IV of UG programmes inculcates positivity amongst the students. They learn social justice, social harmony, Indian constitution, human rights, ethics and values. The certificate course Gandhian thought teaches the universal values of truth, dharma, sarvodaya, ahimsa, peace, abolition of caste, religious reconciliation, self control and shanthi.

##### **Efforts of the institution:**

To enrich the creative writing skills of the students and identify and recognize the outstanding student writers in Tamil, the Tamil Association named as Agathiyar Muthamizh Mantram publishes 'Alaiosai' magazine annually. It also organizes Muthamizh Vizah (Tri-Tamil festival) to promote the Isai (Music), Ilakkiyam (Poem) and Nadagam (Drama) every year to improve the cultural talents of the students. The value education classes conducted on every Friday inculcates good virtues and values to the students by discussing the topics in Tamil on humanity, social culture, general knowledge, current issues, etc. In addition to the above our institution conducts Vivekananda Kendra Examination in Tamil for all students to inculcate Indian culture and tradition and the meritorious students are rewarded with

certificates. The medium of instruction in all programmes of the institution is English. But, most of the students get admitted in our institution come from Tamil medium schools. To facilitate them, the faculties of our institution are instructed to adopt bilingual teaching system to cope with the subjects.

Every year the Youth Welfare Committee conducts around 50 competitions which includes events on literature, art and culture. It is exciting to watch the cultural events like Karakam (folk dance with a pot on the head) and Bharatanatyam, Villuppattu (narration of a story by a group of people with music) showcasing Tamil literary and cultural talent. Every year Aanmiga Valarchi Kalagam (Spritual Enhancement Committee) organizes Navarathri festival, Thiruvilakku Pooja, Krishna Jeyanthi and Vinayagar Chathurthi celebrations through which the students understand the method, importance and values of worship.

To enhance the Tamil culture and tradition, Pongal Festival is celebrated department wise by all students. Irrespective of the caste, creed and religion, all students join together for this celebration which boosts up communal harmony. Saree is the mandatory dress code for final year students to imbibe in them the traditional dress culture of Indian womenfolk. Prayer songs from Hinduism, Islam and Christianity in the morning prayer and recitation of Bhagavad Gita, Bible and Quranic verses by students during National day celebrations bring religious harmony among the students. A temple of Lord Ganesh is situated in our college campus. Poojas are conducted on special occasions especially in all days of Tamil month of Margazhi. The students and staff participate and offer prayer.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

##### **Initiatives to transform the curriculum:**

The institution offers totally 17 programmes of humanities and science and 5 certificate courses with CBCS System.Value Based

Education, Environmental Studies, Professional English, Computer for Digital Era, Skill Based subjects, Non-Major Elective subjects, Personality Development, Yoga, N.S.S., Y.R.C. and Sports bring holistic and multidisciplinary Indian educational system. The industrial visit, study tour and field work provoke critical thinking and practical learning with the multidisciplinary approach.

#### Efforts of the institution to capture OBE:

The institution recruits competent and qualified faculty to impart quality higher education to the women students of this rural area. It provides sufficient infrastructure facilities like aerated and spacious class rooms, well equipped laboratories, seminar hall with audio-visual aid, automated library, computer with internet facility, hostel, staff quarters and transport to carry out effective teaching and learning. The institution premises are Wi-Fi enabled .In addition to the usual Chalk and Board Lecture Method, the faculty make use of LCD projectors, computers, laptops, mobile phones in the class room teaching. You-Tube, E-mails, Whats app, Zoom, Google classrooms and Microsoft teams were used as platforms to carry out teaching learning process during the pandemic period. The Programme Outcome, Programme Specific Outcome and the Course outcome are communicated to the students by the head of the department and the course teachers. These are also uploaded in the college website. Three internal tests and a model examination are conducted for each semester and the marks are entered in the University web portal and ERP. The institution encourages the faculty to undertake many Faculty Development Programmes to update themselves in different areas of study and publish research papers in national and international journals. About six of our staff members act as research supervisors in various disciplines. In order to have great exposure, the institution has the practice of organizing seminars, workshops and training programmes for the students. The student centric activities are promoted through various associations functioning under the College Union. The NSS and YRC carry out extension activities to promote the institution - neighbourhood community network.

#### Good practices of the institution pertaining to OBE:

The student admission is done based on merit as per the government norms. The institution takes all steps for the students to avail the government scholarships. The Grievance

Redressal cell, Women's Welfare cell and Anti-Ragging Committee are functioning to redress the grievances and ensure safety of the students. Our institution has become the registered member of National Digital Library of India (NDLI) to offer plenty of learning resources to the students. The feedback from the students and the alumnae is collected, analysed and the actions are taken. The Parent - Teacher meeting is conducted regularly and the suggestions of the parents are heard towards the progress of the institution. The Enterprise Resource Planning functions effectively with 35 modules and all the data of the institution are uploaded. Thus in view of NEP 2020 our institution offers an outcome based education to the rural women students fulfilling the mission and vision of it.

## 20.Distance education/online education:

Our institution Govindammal Aditanar College for Women is one of the constituent colleges of Manonmaniam Sundaranar University. So, the institution does not have any autonomy to offer any programme or courses through distance education.

## Extended Profile

### 1.Programme

1.1	22
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	1977
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	368
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
2.3	701
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	99
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	16
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	49
Total number of Classrooms and Seminar halls	
4.2	83.48
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	221
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	



### 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our institution follows the syllabus prescribed by Manonmaniam Sundaranar University, Tirunelveli. The head of the institution directs the heads of all departments who distribute workload among their departmental faculty. The teaching plans consist of detailed apportionment of the syllabus among all faculty of a particular department. Faculty members take utmost care to complete the syllabus in time. Our faculty follow chalk and board method to deliver the curriculum among the students. Lecture method is always used with some teaching aids such as computers and LCD projectors whenever necessary to make teaching the most effective and comprehensive. During pandemic situation, the e - platform Microsoft Teams app was used effectively by our faculty for conducting online classes, giving assignments, tests and course materials to the students. The department wise associations arrange regularly guest lectures and conduct competitions like quiz, essay writing, presentations, etc. to promote the co curricular activities. Marks of internal tests, seminars and assignments are entered in the university web portal regularly and also in ERP. A copy of the internal test entered in the university web portal is taken for documentation. Faculty refer library books, journals, online linkages and e-resources to the maximum extent for efficient curriculum delivery.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.gacw.in/wp-content/uploads/2023/02/1.1.1-Additional-information.pdf">https://www.gacw.in/wp-content/uploads/2023/02/1.1.1-Additional-information.pdf</a>

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Time-Table and Calendar Committee of our institution headed by the Principal prepares the academic calendar every year. In academic calendar all the details such as reopening date, working days, festival holidays, public holidays, local holidays, the tentative date of commencement of internal tests, model examination and the last working day for each semester are mentioned. A copy of it is issued to all students, teaching and non-teaching staff members. According to the time schedule mentioned in the academic calendar for the internal tests, the



faculty plan to cover the syllabus in time and conduct internal tests. Frequent class tests and three internal assessments comprise the formal evaluative processes. Internal assessment is done transparently with examined scripts shown to students. A register is maintained by the course faculty in which the internal assessment is recorded. Systematically marks of internal tests, seminars and assignments are entered in the university web portal and ERP, and a copy of the entry from the university web portal is taken for documentation. The internal tests and November 2021 university semester examinations were conducted in online mode during the pandemic period. The external practical examinations were conducted in offline mode by taking all Covid-19 preventive measures.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.gacw.in/wp-content/uploads/2023/02/Academic-Calendar-2021-2022.pdf">https://www.gacw.in/wp-content/uploads/2023/02/Academic-Calendar-2021-2022.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented****11**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****0**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Brochure or any other document relating to Add on /Certificate programs	<b>No File Uploaded</b>
List of Add on /Certificate programs (Data Template )	<b>No File Uploaded</b>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year****158**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

**Our institution has introduced few courses based on social issues into the curriculum. A common course entitled "Environmental**

Studies" (first semester) provides general understanding and awareness of natural resources, biodiversity and helps in implementing the eco balance activities. The skill based common course entitled "Personality Development" (fifth semester) deals with developing the communication and interpersonal skills of an individual like punctuality, flexible attitude, stress management, goal setting, social graces and leadership. The department of Commerce, Business administration and Zoology educate professionalism through courses like Industrial Law, salesmanship, Human resource management, and Animal Biotechnology. In order to make students aware of their responsibilities and professional ethics, our university has implemented the "Value Based Education" course (second semester). This includes chapters on women empowerment and women's rights, social issues and communal harmony, social justice and human rights, and values and ethics. The N.S.S., sports and YRC have been introduced as Part V courses to carry out extension activities. It promotes human values through Blood donation camp, Medical camp, Aids awareness programme, Road safety awareness programme, Campus cleaning and Library cleaning programme which highlight these cross cutting issues.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

20

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<b>No File Uploaded</b>
MoU's with relevant organizations for these courses, if any	<b>No File Uploaded</b>
Institutional Data in Prescribed Format	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships****786**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.gacw.in/wp-content/uploads/2023/02/Feedback-2021-2022-new.pdf">https://www.gacw.in/wp-content/uploads/2023/02/Feedback-2021-2022-new.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.gacw.in/wp-content/uploads/2023/02/Feedback-2021-2022-new.pdf">https://www.gacw.in/wp-content/uploads/2023/02/Feedback-2021-2022-new.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

736

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

736

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

#### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our institution organizes special programmes for the students of both advanced learners and slow learners. Every year the Department

wise associations organize many competitions to cater the learning needs of advanced learners. In order to build the quality of leadership and teamwork, the advanced learners are given opportunities to conduct these programmes. In addition, they are engaged to participate in intercollegiate competitions like poster and paper presentations, quiz, essay writing and elocution competitions, etc. As the webinars have more potential than ever in this pandemic period, co-curricular activities were conducted through webinars and e-quizzes by each department. Challenging topics and problems in seminars and assignments were given to the advanced learners to bring out their creative talents.

Slow learners were identified and given special attention by the course teacher. Remedial classes were conducted for the slow learners from 3.30 pm to 4.30 pm. They were given rigorous coaching to get them thorough with some topics by referring important university questions. Moreover, the class advisor identified the personal problems of the slow learners if any and helped them to overcome those problems. In this way the advisor took motherly care to make them to achieve high in their academic performance.

File Description	Documents
Paste link for additional information	<a href="https://forms.gle/kU4r4DtyhCpVKMXw8">https://forms.gle/kU4r4DtyhCpVKMXw8</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1977	99

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The curricular, co-curricular and extracurricular activities conducted in our institution are mainly focused to make learning student-centric. Curriculum delivery is enhanced through group discussion, assignments, presentatios, quiz

competitions, field works, group projects and study tours for students. These activities promote experiential learning, participative learning of students and to learn problem solving methodologies. Apart from twelve departmentwise associations, seven associations such as Aanmeegam valarchi kazhagam (Spiritual enhancement association), Nature club, value education committee, youth welfare association, citizen consumer club, quiz club and Road safety patrol nurture the talent of students by organizing many student-centric programmes. Apart from conducting all these activities the institution guides and encourages the students to participate in many programmes organized outside the campus. The NSS, YRC and Red Ribbon Club organize many extension activities and outreach programmes to build qualities of leadership and teamwork. In order to inculcate human values, spiritual values, ethics and social responsibility among students various religious festivals, youth festival and college day are celebrated. The students actively participate irrespective of caste, color and religion and thereby bring unity in diversity.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.gacw.in/wp-content/uploads/2023/02/2.3.1-Student-centric-method.pdf">https://www.gacw.in/wp-content/uploads/2023/02/2.3.1-Student-centric-method.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our institution encourages faculty to use best of the resources and make the teaching - learning an engaging experience for the students. The faculty of our institution make use of electronic gadgets such as LCD projectors, computers, laptops and mobile phones in the class room teaching. You -Tube, E-Mails, WhatsApp, Zoom, Google class rooms and Microsoft teams were used as platform to carry out teaching learning process. The premises of the institution are wi-fi enabled. These applications were used in online education during the covid-19 situation. Microsoft Teams app was used effectively during the pandemic period to teach and communicate, provide syllabus and material and to give and evaluate tests through assignment option. The faculty members referred online journals and books for preparing the study materials and also for their research activities. Seminar hall is equipped with multimedia facilities using ICT tools. Guest Lectures

and webinars were conducted in seminar hall using ICT facilities. Uploading of syllabus, time - table, name of the course faculty, marking of student attendance and entry of internal test marks were done in ERP, the management information system. The internal test marks for the students were entered in the university web portal.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

96

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>



**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****5**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers****1287**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms****2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.**

During the academic year 2021-2022 the internal tests were conducted through offline mode. The university assigns maximum 25 marks and 50 marks for theory and practical internal tests respectively. For U.G. programmes, twenty marks for the internal tests and five marks for the assignment are allotted. For P.G. programmes fifteen marks for the internal tests, five marks for the assignment and five marks for the seminar class taken by the students are allotted. Similarly the maximum mark assigned for practical is 50 for both U.G and P.G programmes. The marks of 25 are given for internal test and the remaining for continuous assessment.

Weightage for behavioural aspect, independent learning and communication skills are given while awarding the marks. The average of the best two internal test marks is taken as the test mark obtained by the student. The total internal mark is displayed on the notice board of each department which assures the transparent evaluation done by the teachers of the institution. The staff-in-charge enters the internal marks in the university web portal and a copy of the entry for each subject is also documented. The same internal marks are entered in the management information system (ERP).

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.gacw.in/wp-content/uploads/2023/02/2.5.1-Internal-assessment-supportive-documents.pdf">https://www.gacw.in/wp-content/uploads/2023/02/2.5.1-Internal-assessment-supportive-documents.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has a transparent, time - bound and efficient mechanism for examination related grievances. For all internal examination related queries, the respective head of the department is empowered to act and adjudicate except for extreme cases when the intervention of the head of institution may be necessary. The faculty evaluates the paper within a week of conduction of test. The evaluated answer sheets are shown to the students in the class and the marks are uploaded in ERP. After results are communicated to them, they free to voice their grievances any to the head of the department for taking effective remedial measures.

The faculty evaluates the assignment based on the rubric which is also shared with the students. The practicals performed in lab by the student is immediately evaluated and the marks are assigned based on their performance. The lab exercises are discussed and demonstrated lively in the laboratory. The evaluation of the project is conducted in front of the panel consisting of group of faculties. The internal examination would be conducted separately for the absentees with valid reasons in a convenient date in consultation with the students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.gacw.in/wp-content/uploads/2023/02/2.5.2-Display-of-students-marks-in-University-Web-Portal-and-ERP.pdf">https://www.gacw.in/wp-content/uploads/2023/02/2.5.2-Display-of-students-marks-in-University-Web-Portal-and-ERP.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution has well defined learning outcomes. The institution has proper mechanism of communication of the course outcomes by documenting hard copy of syllabi and course outcomes which are available in the respective departments for ready reference to the teachers and students. The syllabi and outcomes of courses are also uploaded on the college website. The introductory lecture given to the freshers by the head of the department and the course teachers is meant for communicating the course outcome to the students. In addition, the course teachers of theory, practical, field work and project work upload the syllabus and course outcomes of their respective courses through Microsoft Teams app while teaching in online mode. The course teachers inculcate the knowledge and skills in the minds of the young ones while delivering the curriculum. Moreover, the class advisors individually counsels and guides the students time to time about the importance of the courses in the programme for their future career growth. The uploading of the syllabi and the course outcomes in ERP is the clear indication of communicating the course outcomes to the students, staff and stakeholders.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.gacw.in/wp-content/uploads/2023/02/2.6.1.-Course-Outcomes-2021-2022-Link.pdf">https://www.gacw.in/wp-content/uploads/2023/02/2.6.1.-Course-Outcomes-2021-2022-Link.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution has a systematic process of measuring the level of POs, PSOs and COs. This assessment includes conducting internal tests both in theory and practical courses, giving assignments and seminar classes, assigning fieldworks and projects for students. The evaluation of the above mentioned academic activities and the university semester examination results reveal the successful attainment of programme outcomes, programme specific outcomes and course outcomes. Every year our institution constantly produces very good pass percentage and reaps most of the university ranks in all programmes. Besides, the creative talents shown by the students in co-curricular activities, projects and field works pave way for the evidence of achieving course and programme outcomes. In addition, the accolades from the parents during the Parent-Teacher meetings about the academic achievements of their wards and the increasing percentage of students pursuing higher education every year measure the level of programme and course outcomes. Many positive attributes about the teaching - learning process in our institution from the student feedback and the alumnae feedback are also evident of the attainment of programme outcomes and course outcomes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.gacw.in/wp-content/uploads/2023/02/2.6.2.-Programme-Specific-Programme-and-Course-outcomes-2021-2022-Link.pdf">https://www.gacw.in/wp-content/uploads/2023/02/2.6.2.-Programme-Specific-Programme-and-Course-outcomes-2021-2022-Link.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

667

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.gacw.in/wp-content/uploads/2023/02/2.6.3-Annual-report-2021-to-2022.pdf">https://www.gacw.in/wp-content/uploads/2023/02/2.6.3-Annual-report-2021-to-2022.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.gacw.in/wp-content/uploads/2023/02/2.7.1-Student-Satisfaction-Survey-SSS-report-2021-2022.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**Nil**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
e-copies of the grant award letters for sponsored research projects /endowments	<b>No File Uploaded</b>
List of endowments / projects with details of grants(Data Template)	<b>No File Uploaded</b>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

**6**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our institution provides healthy and hygienic atmosphere with an aiding infrastructure. The open access library resources with browsing facility enhance the students and teachers in research oriented probes. Student-centric activities are encouraged to bring out the true potential and creativity. In accord to this, at the end of every year, our institution publishes a magazine which is the outcome of innovative talents of the students and the teachers.

In order to keep in pace with the recent technology and developments, our institution has Enterprise Resource Planning (ERP) system to monitor the activities of the college. Our institution provides a conducive ecosystem for research and innovation by motivating the students to participate in research oriented activities like seminars and paper/poster presentations. Twenty eight active associations/clubs/ cells conduct various meetings and competitions to cope up with the recent trends and to

provoke the competitive spirit in students. Industrial visits, field works and study tours facilitate practical exposure to the students. Our institution has six research guides to enhance the research activities of the institution. All the staff members are encouraged to publish articles in journals. The staff members excel as guest lecturers by sharing their knowledge both in and outside the campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.gacw.in/wp-content/uploads/2023/02/3.2.1-Link-photos-guest-lectures-and-field-visits-pdf.pdf">https://www.gacw.in/wp-content/uploads/2023/02/3.2.1-Link-photos-guest-lectures-and-field-visits-pdf.pdf</a>

### **3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

#### **3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

7

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### **3.3 - Research Publications and Awards**

#### **3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

##### **3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

1

File Description	Documents
URL to the research page on HEI website	<a href="https://www.gacw.in/research-guides/">https://www.gacw.in/research-guides/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

17

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In order to emphasize social responsibility and to inculcate humanitarian values to the students, extension activities were organized by the NSS, YRC, RSP, RRC, CCC and WWC of the college.



The NSS units along with the RRC organized health awareness programmes on AIDS and Hypertension. "Blood donation" is conducted every year and in this academic year RRC along with the Government Hospital, Tiruchendur organized a blood donation camp and 34 units of blood were donated. Mass cleaning was done in the college campus and a rally on "Plastic awareness" was conducted by the NSS.

Guest lectures on "First aid" and "Disaster management" were conducted by the YRC which highlighted the safety measures to be taken during emergencies. To educate the importance of quality food and the value of medicinal plants, the YRC organized exhibitions on "Healthy food" and "Medicinal plants" to the students.

The RSP in association with the Department of Police, Tiruchendur demonstrated the usage of "Kavalan App" to the students to seek police assistance during emergencies. Consumer awareness was given to the students by the CCC. Within the minimum working days in offline, the institution has taken the maximum effort to enhance the holistic development of the students.

File Description	Documents
Paste link for additional information	<a href="https://www.gacw.in/wp-content/uploads/2023/02/3.4.1Photos-for-addl-information-1.pdf">https://www.gacw.in/wp-content/uploads/2023/02/3.4.1Photos-for-addl-information-1.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

12

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**17**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**6237**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

**44**

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Located in a lush green environment, the institution has two blocks, one for UG courses and another for PG courses. There are 48 class rooms and 1 seminar hall with ICT facility. Public address system is available in all the class rooms. The LCD facilities are deployed in two classrooms. The furnitures in the classrooms are ergonomic for sound learning. Good aeration and lighting of classrooms are ensured through the fitted ceiling fans and lights. There are nine state of the art laboratories for programmes like Physics, Chemistry, Zoology, Computer Science and Computer Application. The student-computer ratio in the lab is 1:1. In the Physics lab the allotment ratio is 3:1 and in all other science labs the allotment ratio is 1:1. To address the

academic needs of the students, a Centralised Xerox Center is in function. The college has a well stacked library that is spread over 3,300 sq.ft. The department libraries are also maintained for ready reference by staff and students. Microsoft teams app is used for supplementing offline classes like sharing study materials and giving assignments. The institution also uses LMS and ERP for effective teaching-learning process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.gacw.in/wp-content/uploads/2023/02/4.1.1-ok.pdf">https://www.gacw.in/wp-content/uploads/2023/02/4.1.1-ok.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is committed to strike a balance between sports and academics. Hence it offers adequate facilities for sports, games and cultural activities, and thereby promotes the team spirit and healthy interpersonal relationship among the students.

- ♦ Field tracks, courts like volley ball, ball badminton, shuttle badminton, kabbadi, kho-kho and basketball are maintained by the appointed marker. Indoor game facilities like table tennis, chess and carrom are regularly used. For all the games, qualified and skilled coaches are appointed by the college.
- ♦ In the year 2008 an open auditorium of 2051 sq.ft. was established.
- ♦ 400 m track, Basket ball court, Gymnasium and the indoor stadium in Dr. Sivanthi Aditanar College of Physical Education, Tiruchendur are also made available to the students for practicing and conducting matches.
- ♦ The institution has rich heritage of cultural activities like youth festival celebrations, college day celebration, exhibitions and fairs which are conducted in the open auditorium.
- ♦ Traditional festivals like Vinayagar Chathurthi, Krishna Jeyanthi, Navarathri, Vilakku Pooja and Pongal are celebrated every year.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.gacw.in/wp-content/uploads/2023/02/4.1.2-ok.pdf">https://www.gacw.in/wp-content/uploads/2023/02/4.1.2-ok.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.gacw.in/wp-content/uploads/2023/02/4.1.3-ok.pdf">https://www.gacw.in/wp-content/uploads/2023/02/4.1.3-ok.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

8.98821

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

## System and Functions of the Library

Located in the ground floor, the library occupies an area of 3,300 sq.ft. and has a vast collection of books. Initially the library was automated in the year 2007 using Autolib software. From June 2022, the library has migrated to the open source integrated library system KOHA software version KOHA 22.05.00.000 in the Institutional ERP. It has round the clock OPAC facility for searching the resources and reservation through online and renewal of books. Library has 6 computers, 1 scanner, 1 Kyocero digital copier cum printer and barcode scanner. The library follows open access system.

## Activities of the Library

Library has an association named "ChendhurVattam", which organizes an orientation lecture for the freshers, shares an e-pamphlet named 'Know Your Library', offers internet facility, organizes book exhibition where students and faculty are given a discount of 15% for purchases. Since 2006-2007, library has been rewarding the students with 'Best User Award'. 'Enrich Your English' service is extended to develop the vocabulary of students. Library has registered the college in the NDLI Club. The NDLI Club event, "Webinar: An Orientation on NDLI & NDLI Club", received an overwhelming response with more than 900 student participants.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://aeicollegekoha.academiaerp.com/">http://aeicollegekoha.academiaerp.com/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**D. Any 1 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)****4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)****2.36908**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year****55**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

A well-built IT infrastructure is deployed for academic and research support. The campus enabled with an internet service of 155+40 mbps bandwidth and twenty number of Wi-Fi access points provide round the clock access to the students and faculty. All the computers across the campus are connected through LAN. Aushi Tech, Kayamozhi, Tuticorin District undertakes the computer maintenance which includes Network, hardware and software maintenance. Zenelac Power System Pvt.Ltd., Madurai undertakes the UPS maintenance. Internet connectivity has been provided to the browsing center which has eight computers for the access of staff and students. Over 172 desktops are deployed across the campus thereby giving computer facility for practical session.

The institutional ERP has modules for management of programmes

and courses, student information systems, HR, attendance, time table, calendar, fees, campaign, admission, committee, placement, scholarship, transport and alumni. The modules are updated every year according to the requirements. For library, integration of ERP with the open source integrated library system KOHA is implemented. Mobile ERP App is also available for the access of the students and faculty members. The 'Microsoft Teams' is used for uploading of study materials, conducting test, giving assignments and quizzes to the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://erp.aei.edu.in/">https://erp.aei.edu.in/</a>

#### 4.3.2 - Number of Computers

221

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

83.47763



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### Physical facilities:

- The enticing garden is taken care of by a team of gardeners.
- Regular maintenance of all buildings is carried out by support staff periodically.
- Both indoor and outdoor game facilities are utilized by students and faculty.

#### Academic Facilities:

Teaching-learning process is rendered with spacious and well furnished class rooms fitted with ceiling fans. The institution has carpenters to enhance the furniture facility and also to set right the damaged furniture. Blackboards are painted if necessary. Public Address System and intercom facilities are made available. The college premises are wifi enabled.

#### Laboratories:

All laboratory equipments and computers for the institution are purchased and maintained by Aditanar Educational Institution (AEI) through various scientific companies. All the computers and UPS are maintained through AMC. Besides, AEI appoint electricians and plumbers to take care of repairs and renovations.

#### Library:

The library is automated. Safety of library books is ensured through periodic stock verification and fumigation. The library has an exclusive fire extinguisher.

#### Support facilities:

The institution has a wide range of facilities like R.O. plant, a generator, CCTV cameras, canteen, hostel, creche, staff quarters, buses, printing cum copier, duplicator machines, printer with scanner, laser printers and scanner which are maintained by AEI.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.gacw.in/wp-content/uploads/2023/02/4.4.2-ok-For-creation-of-website-link-text-photos1.pdf">https://www.gacw.in/wp-content/uploads/2023/02/4.4.2-ok-For-creation-of-website-link-text-photos1.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

504

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
File Description	Documents
Link to Institutional website	<a href="https://www.gacw.in/wp-content/uploads/2023/02/5.1.3-1-pdf-o-1.pdf">https://www.gacw.in/wp-content/uploads/2023/02/5.1.3-1-pdf-o-1.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>1883</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>1883</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent</b>	<b>B. Any 3 of the above</b>

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

273

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

6

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

During the course of study, student centred learning is emphasized through presentations, group discussions, assignments, field trips and industrial visits. The college union organizes various academic and administrative activities for the welfare of the students. Two senior staff members are nominated by the Principal on the basis of seniority and they are the staff-in charge of the union. The Student Chairman and the Secretary of the union are selected from the final year UG programmes and the Joint Secretary is selected from the second year UG programmes. The union comprises twenty one associations. Each association is headed by a Student Secretary. The college organizes educational and recreational activities which include arranging daily prayer, welcome party to the freshers, union inauguration and valedictory functions. Grand vilakku pooja and Women's day were celebrated in this year. Departmental associations conduct many co-curricular activities which make the students to inculcate the attitudes like teamwork and leadership skills. The Placement cell arranges guest lectures and career guidance programmes. It also arranges campus interviews for the students to get them employed. National Service Scheme, Youth Red Cross and Red Ribbon club carry out the extension activities for the students to promote institution-neighbourhood community network.

File Description	Documents
Paste link for additional information	<a href="https://www.gacw.in/wp-content/uploads/2023/02/5.3.2.2-union-add1.pdf">https://www.gacw.in/wp-content/uploads/2023/02/5.3.2.2-union-add1.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)****5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year****2595**

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Though there is no registered alumni association, the alumnae of our institution contribute to some extent by organizing motivational and career guidance programmes every year for the welfare of the students. In this year, the guest lectures on women's rights, job opportunity in IT sectors, Blood donation and Employment opportunities were arranged through online and offline. The students were also taken to an orphanage named 'Karunalaya' and donated the things to the needy. The Alumnae association meeting is conducted every year on 26th January and one of the prominent alumnae of the college is invited as the chief guest. The feedback was collected from the alumnae through online and suggestions were sought towards further progress of the institution. In this year, Alumni website of our institution was initiated. One of the senior staff is appointed as the coordinator. The data of the alumnae were enrolled in the website. All the events and programmes of the institution are posted in the website by the coordinator. Thus it acts as a bridge between the alumnae and the institution forever.

File Description	Documents
Paste link for additional information	<a href="https://alumni.aei.edu.in/galleries?cat=13728">https://alumni.aei.edu.in/galleries?cat=13728</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

##### Vision:

To aim at a far reaching social vision of imparting quality higher education to the women folk of this rural locality.

##### Mission:

To prepare the students to be self-reliant, responsible citizens and to make them acquire the quality of respecting the religion and tradition of our motherland.

##### Governance:

The Principal administers the college with the support of teaching and non-teaching staff members and plans for the academic progress of the institution and executes them through Internal Quality Assurance Cell (IQAC). The college committee appoints the qualified and competent faculty members to impart quality higher education to students. The Management motivates the research activity, the academic and non-academic activities of the institution and allocates sufficient funds to meet the requirements through budget meeting.

##### Participation of faculty:



The Principal and our faculty are participating as members in academic calendar, Senate Board, Board of Studies, question setting and Scrutiny Board, and evaluation board of the affiliating university and other autonomous institutions. Our faculties participate in the college committee, staff council, IQAC and other functional committees of the institution.

File Description	Documents
Paste link for additional information	<a href="https://www.gacw.in/wp-content/uploads/2023/02/6.1.1-participation-of-teachers-proof-pdf-after-correction.pdf">https://www.gacw.in/wp-content/uploads/2023/02/6.1.1-participation-of-teachers-proof-pdf-after-correction.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our institution strongly believes that the ethical principles found in religions can mould the behaviour of the students and lead them in the right path and hence it is essential to seed the spiritual thoughts in the young minds. With this attitude, many religious functions are celebrated through spiritual development committee with the support of the management. Highlight of these events is the celebration of grand villakku pooja held on 03.06.2022 to bless the outgoing students. Irrespective of religion, all the final year students took part in the celebration.

The head of the institution decentralized the duties to eight committees. The purchase committee purchased the necessary pooja articles and mementoes, and distributed them to the respective committees. The makkolam committee decorated the auditorium with makkolam. The pooja committee made arrangements for the pooja by offering pooja things and prasatham. Twenty one students lighted their kuthuvillakku and performed the pooja with the bhajans sung by the bhajan committee. After the completion of pooja, the Principal presented mementoes (brass lamp) to the final year students with the assistance of memento distribution committee. The seating, discipline and prasatham committees carried out their assigned duties.

File Description	Documents
Paste link for additional information	<a href="https://www.gacw.in/wp-content/uploads/2023/02/6.1.2-Vilakku-pooja-Additional-Information.pdf">https://www.gacw.in/wp-content/uploads/2023/02/6.1.2-Vilakku-pooja-Additional-Information.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The management and the staff council planned to become a member of National Digital Library of India (NDLI) club, In view of this, our college has become a registered member of the club on 16.7.2021 to encourage the faculty and students to utilize the enormous learning resources available through NDLI. Nearly, 1730 members including staff and students registered their names in this club. The committee members of the club are Dr. P. Jeyanthi, the Principal as the Patron, Dr. M. Shunmugavalli, Head and Associate Professor of Economics as the President, Mrs. S. Unnamalai, the Librarian as the Secretary and Mrs. R. Deiva Veeralakshmi, Assistant Professor of Business Administration as the Executive member. About six programmes were organized by the club for the staff and students during this academic year to equip their learning requirements. The organized programmes are :

1. Webinar: An orientation on NDLI & NDLI club on 28.08.2021
2. Embedded system and its applications on 15.11.2021
3. Book review: India 2021 on 12.04.2022
4. Scientific elements in Tamil literature on 22.08.2022
5. Campus life: Challenges and remedies on 24.08.2022
6. Life skills for success on 25.08.2022

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.gacw.in/wp-content/uploads/2023/03/Additional-Informaton-6.2.1-NDLI.pdf">https://www.gacw.in/wp-content/uploads/2023/03/Additional-Informaton-6.2.1-NDLI.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies,

administrative setup, appointment and service rules, procedures, etc.

The Secretary of the college is vested with the power of administration and he gives moral support to the Principal. The Principal takes the key decisions of academic affairs in consultation with the members of the staff council. The academic departments, physical education department, library, office, IQAC, hostel and stakeholders' associations are effectively functioning under the guidance of the Principal for the upliftment of the college.

The IQAC plans and executes actions for the quality enhancement of the institution through various committees.

- ♦ College Union: The twelve departmental associations and seven non-academic associations function under the college union. The office bearers of the college union conduct association meetings and competitions with the guidance of staff in-charge to enhance the talents of the student.
- ♦ Student Welfare Cells: The six student welfare cells look after the welfare of the students with the panel of staff members.
- ♦ Extension activity Committees: The NSS, YRC and Red Ribbon committees carry out the extension activities and the outreach programmes.
- ♦ Functional Committees: The functional committees are formed to perform the academic activities of the institution, upload data in various portals and conduct functions and celebrations of the institution successfully.

File Description	Documents
Paste link for additional information	<a href="https://www.gacw.in/co-curricular-activities/">https://www.gacw.in/co-curricular-activities/</a>
Link to Organogram of the institution webpage	<a href="https://www.gacw.in/wp-content/uploads/2022/05/Organogram-of-the-institution.pdf">https://www.gacw.in/wp-content/uploads/2022/05/Organogram-of-the-institution.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution provides welfare schemes for staff members like ESI, EPF, DA and allowances such as medical, conveyance and house rent.

The staff members are benefitted with comfortable staff quarters near the college campus comprising 48 houses which are categorized as A, B and C blocks. The quarters are facilitated with uninterrupted water supply, electricity, children's park, well maintained campus with green garden and 24 hours security.

The creche exists inside the college campus to look after the children of the staff members at nominal fee.

The staff members with 25 years of service are felicitated with a gold coin during the college day celebration.

The management always shares its moments of jubilation on the occasion of success in business or celebrations in their family by offering sweets and gifts to the staff members and students.

The management honours the faculty with a gold coin for completing Ph.D. degree. They are given incentives for producing more university ranks.

Non-Teaching Staff members are given concession in college bus fee and festival advance.

Every year, pongal bonus is given to the teaching and non-teaching staff members on the occasion of pongal celebration.

File Description	Documents
Paste link for additional information	<a href="https://www.gacw.in/wp-content/uploads/2023/02/6.3.1-Welfare-schemes-proof.pdf">https://www.gacw.in/wp-content/uploads/2023/02/6.3.1-Welfare-schemes-proof.pdf</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**33**

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

Our institution has systematic self-appraisal system to review the annual performance of faculty towards the development of the institution. The self-appraisal form reflects truly the accomplishments and contributions of the faculty in the field of

teaching and research. The system also reviews the role of faculty in various decision making bodies of the affiliating university and their significant contributions in the college development committees. This system strengthens the performance of staff members and also motivates them to overcome the area of their weaknesses. The head of the institution reviews the self-appraisal forms and forwards to the management for further perusal. Besides, she monitors the competency of both teaching and non-teaching staff based on their performances at various occasions.

File Description	Documents
Paste link for additional information	<a href="https://www.gacw.in/wp-content/uploads/2023/03/6.3.5.-self-appraisal-form.pdf">https://www.gacw.in/wp-content/uploads/2023/03/6.3.5.-self-appraisal-form.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

##### 1. Internal audit:

Every day the Office Superintendent and the college Accountant check the accounts under the supervision of the Principal. The chief accountant of AEI is the internal auditor of the institution and he audits the collection report and journal reports daily. The reconciliation certificate and the certificate of balance are cross checked by the internal auditor. Voucher, Daily Collection Report (DCR), Tax Deducted at Source (TDS), Fixed Asset Addition, fixed deposit receipts, Group Transfer, Employees Provident Fund (EPF) and Employees State Insurance Corporation (ESIC) of every month are audited by him. The assets of the institution are depreciated and the Written Down Value (WDV) of the assets are calculated.

##### 2. External audit:

A qualified chartered accountant from a recognized company visits the institution periodically and verifies the internal auditing. The fee collection from the students is audited semester wise. The financial statements, balance sheet and income and expenditure accounts are cross checked with the account books. The liquidity position for next year, recoverability and WDV of its assets are

also audited. On the closing date of the financial year March 31, the auditor issues the report of audit. There is no audit objection.

File Description	Documents
Paste link for additional information	<a href="https://www.gacw.in/wp-content/uploads/2023/03/6.4.1.-audit-report.pdf">https://www.gacw.in/wp-content/uploads/2023/03/6.4.1.-audit-report.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The resource mobilization policy of the institution is to fulfill the vision and mission of the institution by providing the necessary facilities and proper fund allotment for various events which are planned to be conducted during the academic year.

The major part of the fund of the institution is contributed by the management. The other resources include student fee comprising the admission fee, tuition fee, transport fee, hostel fee, rent from canteen, crèche, quarters, income from xerox machine, fine amount, etc.

Every year the management conducts budget meeting for the Aditanar Educational Institutions and allots fund based on the requirement proposals of the institutions. The fund is allotted to meet the requirements of departments, lab facilities, learning tools,



library, staff salary, maintenance, etc. The management also contributes money for conducting seminars/workshops, granting cash awards and gold medals for the outstanding students and staff in academics and non-academics.

File Description	Documents
Paste link for additional information	<a href="https://www.gacw.in/wp-content/uploads/2023/02/6.4.3-mobilization.pdf">https://www.gacw.in/wp-content/uploads/2023/02/6.4.3-mobilization.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Two practices initiated by IQAC are

### 1. Alumni website

Alumni website is the cornerstone of strong alumni relations. The alumni website of AEI is coordinated by the AEI-ERP coordinator. For our college, a senior staff is appointed as the coordinator of alumni website. The head of all departments play the admin role in the alumni website. Two faculty (Alumnae) from each department are selected as members of alumni website committee. The data of 2040 alumnae of the college were collected and enrolled in the alumni website. All events of the institution are posted in the alumni website by the coordinator.

### 1. Seminar for the faculty

The IQAC arranged a one day seminar for the faculty on the topic, "Recent trends in research methodology and publications" on 4.2.2022 to improve their research carrier. The chief guest Dr. S. Selvam, Assistant Professor of Geology, V.O.C. College, Thoothukudi gave research guidance about web of science journals, publications of research articles in standard journals, creation of account in google scholar and calculation of the h-index of research articles. The staff members were highly impressed and benefitted by the lecture.

File Description	Documents
Paste link for additional information	<a href="https://www.gacw.in/wp-content/uploads/2023/02/alumni-website-and-proof-for-igac-initiative-merged.pdf">https://www.gacw.in/wp-content/uploads/2023/02/alumni-website-and-proof-for-igac-initiative-merged.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

#### Feedback analysis:

In this year, Students Satisfaction Survey (SSS) and the alumnae feedback were collected from our students and the alumnae. The objective of the survey is to measure the student's level of satisfaction in teaching-learning processes based on their experiences in the institution. The questionnaire was framed and data was collected through online and analyzed. The improvement was made in accordance with the suggestions of the stakeholders by the Head of the institution and the Secretary.

#### Result analysis:

Every year as soon as the result is published by the university, the head of each department prepares the result analysis report and submits to the head of the institution. The report contains details like course teacher and pass % of students for all subjects. The report is reviewed by the Principal and then forwarded to the management. The faculties are rewarded by the management for producing excellence in result. Also, the faculties are instructed to coach the slow learners.

File Description	Documents
Paste link for additional information	<a href="https://www.gacw.in/wp-content/uploads/2023/03/6.5.2.-Result-Analysis.pdf">https://www.gacw.in/wp-content/uploads/2023/03/6.5.2.-Result-Analysis.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);**

**B. Any 3 of the above**

<b>Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b>	
File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.gacw.in/wp-content/uploads/2023/02/AnnexuresII-new-pdf-annual-report_merged.pdf">https://www.gacw.in/wp-content/uploads/2023/02/AnnexuresII-new-pdf-annual-report_merged.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>
<b>INSTITUTIONAL VALUES AND BEST PRACTICES</b>	
<b>7.1 - Institutional Values and Social Responsibilities</b>	
<b>7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year</b>	
<p>Govindammal Aditanar College for Women focusses on the vision of its founder in uplifting the status of women and making them empowered in the society. Every year various gender equity promotion programmes are systematically organized for the women students through Women's Welfare Cell. Women's Day is also celebrated in this year. The students transmit and impart the things which they learnt through awareness programmes on 'Gender Equity' to their family members and relatives and they are also benefitted out of it.</p> <p>In view of keeping the safety and security of girl students, security guards are appointed in front gates and in hostel. Surveillance is maintained through CCTV cameras fixed at various places. Anti-ragging committee has been established to ensure conducive learning environment. Students are instructed to sign in the undertaking form of anti-ragging with their parents acknowledgement during the admission to abolish the ragging menace.</p>	

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.gacw.in/wp-content/uploads/2023/02/7.1.1-Gender-Equity.pdf">https://www.gacw.in/wp-content/uploads/2023/02/7.1.1-Gender-Equity.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.gacw.in/wp-content/uploads/2023/02/7.1.1.-Specific-facilities-link.pdf">https://www.gacw.in/wp-content/uploads/2023/02/7.1.1.-Specific-facilities-link.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Our institution has taken several initiatives to prevent contamination of the campus and encourages students to keep the campus clean.**

#### **Solid Waste Management**

**The solid wastes such as plastics, papers and food wastes are disposed off from the campus regularly. Metal and plastic wastes are segregated and given to authorized scrap agents.**

**Broken and damaged furniture are repaired and reused. Vermicompost pits are an extremely efficient way to dispose solid wastes like waste paper, dry leaves and plant wastes. In our institution, there is a well organized vermicompost pit and the manure prepared here is used as an organic fertilizer to enrich the garden.**

#### **Liquid Waste Management**

1. Waste water from college hostel bathrooms are utilized for growing trees.
2. Liquid chemicals are drained carefully with continuous flow of water into sink (HCl, H<sub>2</sub>SO<sub>4</sub>, HNO<sub>3</sub>)
3. The diluted solutions are poured down the sink and flushed with large amount of water.
4. The exhaust fans are fitted in the laboratory to expel gaseous waste.
5. There are 7 septic tank collectors including one in U.G hostel.

#### E-Waste Management

The condemned electronic items like keyboard, CPU, Monitor etc. are disposed off usually through the Victory Waste Paper Mart, Tiruchengode, Tamil Nadu.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

<b>1.Restricted entry of automobiles</b> <b>2.Use of bicycles/ Battery-powered vehicles</b> <b>3.Pedestrian-friendly pathways</b> <b>4.Ban on use of plastic</b> <b>5.Landscaping</b>	
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>E. None of the above</b>
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b>	<b>D. Any 1 of the above</b>

**5. Provision for enquiry and information :  
Human assistance, reader, scribe, soft copies  
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institution is always at the forefront of nurturing tolerance and harmony among the students through twenty five clubs which are actively functioning by organizing student centric activities. Prayer songs from Hinduism, Islam and Christianity in the morning prayer and recitation of Bhagavad Gita, Bible and Quranic verses by students during National day celebrations bring religious harmony among the students. The grand "Thiruvilakku Pooja" was celebrated for the final year students on 03.06.2022. The Principal presented a brass lamp (Vilakku) to all the students irrespective of religion to inculcate "oneness" in their minds and blessed them to shine light in their lives for a brighter future. The festivals Krishna Jeyanthi and Vinayakar Chathurthi were also celebrated with religious fervour.

The students of different religions (Muslims-45; Christians-315; Hindus-1616) with socio-economic differences study together in a harmonious environment. The value education classes inculcate moral and social values, and develop a positive attitude towards life. Saree is the mandatory dress code for UG final year and PG students to imbibe in them the traditional dress culture of Indian womenfolk.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The celebration of National days in our institution like Independence Day and Republic day imbibes the patriotic spirit in the minds of young ones. Our institution works at improving the personality of students through various social activities. Our NSS, YRC, RRC and RSP teams are working tirelessly towards this. The Road Safety Patrol organised an awareness programme about Kavalan App. A team of police officials of Tiruchendur informed all the students to make use of the app whenever they feel threatened and vulnerable.

YRC and NSS organized awareness programmes like HIV-AIDS, First Aid, Blood Donation, Disaster management, Medicinal value plants, Maintenance of Rain Water Management, Massive rally on Plastic awareness and Covid-19 for the students. They also arranged BP monitoring camp, Blood donation camp and Covid-19 vaccination camp. Besides the NSS engaged the students in Temple Hundial coin counting, cleaning of the college campus and the Government Library, Tiruchendur.

To provoke compassion and service mindedness, the students were taken to orphanages for donating things to the needy. The children and old people were also entertained by the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.gacw.in/wp-content/uploads/2023/02/7.1.9-Details-of-activities-final.pdf">https://www.gacw.in/wp-content/uploads/2023/02/7.1.9-Details-of-activities-final.pdf</a>
Any other relevant information	<a href="https://www.gacw.in/wp-content/uploads/2023/02/7.1.9-Photos-28.02.2023.pdf">https://www.gacw.in/wp-content/uploads/2023/02/7.1.9-Photos-28.02.2023.pdf</a>

**7.1.10 - The Institution has a prescribed code**

**A. All of the above**



of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year, our college celebrates National days like Independence Day, Republic Day and Martyrs' Day with patriotic spirit. The staff members took Sadbhavana pledge to establish peace and harmony. As per Har Ghar Tiranga campaign National flags were distributed to 16 Government schools by our NSS team. Faculties and students donated fund on the Flag Day. World Book Day and World Hypertension Day were also celebrated through the National Service Scheme to create awareness among the students about reading and health. International Women's Day was also celebrated by the Women's Welfare Cell of our college to promote the personality of women.

The Mathematics Association of the institution celebrated Sri. Srinivasa Ramanujan's 124th birth anniversary as National Mathematics Day by conducting competitions for their students. William Shakespeare's 458th birthday was celebrated by the English Association through a guest lecture and many activities. The students of two NSS units carried out a mass campus cleaning programme to commemorate our former Chief Minister Dr.M. Kalaignar

Karunanidhi's 99th birthday.

Last year, Navarathri Golu Poja, Krishna Jeyanthi and Vinayaka Chadurthi were also celebrated by Aanmeega Valarchi Kazhagam of our college in a very grand manner to enrich the knowledge of spirituality among the students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1. Title of the Practice: World Book Day Celebration

In an effort of prompting the passion for books, our institution celebrated World Book Day at Government Library, Tiruchendur. The NSS students got an opportunity to share their thoughts about their favourite books through an elocution competition.

Aiming at instilling enthusiasm in reading, our institution's NSS units 49 and 50, Government Library, Tiruchendur and Reading Club, Tuticorin jointly celebrated the day at Government Library campus, Tiruchendur on 23rd April, 2022.

The NSS programme officers Dr. M. Jansi Rani, Assistant Professor, Department of Chemistry and Dr. R. Santha, Assistant Professor, Department of Tamil arranged the programme.

### 2. Title of the Practice II : Healthy Food Exhibition

The institution plays a huge role in creating awareness for the students to avoid junk food and make them understand the importance of healthy food. The YRC makes a significant contribution by organizing every year healthy food exhibition to create awareness among the students.

Dr. N. Kalai Guruselvi, Principal, Padmasri Dr. Sivanthi Aditanar college of Nursing inaugurated the programme on 01.04.2022. About 200 students exhibited a variety of healthy food. YRC coordinator Dr. M. Jamuna, Assistant Professor, Department of Commerce made this arrangement.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.gacw.in/wp-content/uploads/2023/02/Best-Practices-2021-2022-World-book-Day-Healthy-food-exhibition-1.pdf">https://www.gacw.in/wp-content/uploads/2023/02/Best-Practices-2021-2022-World-book-Day-Healthy-food-exhibition-1.pdf</a>
Any other relevant information	<a href="https://www.gacw.in/wp-content/uploads/2023/02/7.2-Any-other-relevant-information.pdf">https://www.gacw.in/wp-content/uploads/2023/02/7.2-Any-other-relevant-information.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Institutional Distinctiveness

The Vilakku pooja (Lamp-worship) is familiar among women throughout Tamil society and is usually done in groups. Our college conducts Thiru Villakku Pooja every year in a grand manner to promote the importance of collective worship. Our prime focus is to transform the younger generation into prosperous and responsible citizens of the future by bringing in them the faith of God.

The central motive of this practice is to induce spiritual interest among the students. All the final year students were encouraged to participate and perform pooja. On 03.06.2022 our college organized this pooja function with the participation of teaching and non teaching staff members. The students dressed in colourful traditional silk sarees, performed poojas with religious fervour by lighting their respective lamps and worshipped the Goddess Lakshmi by singing songs of worship. At the end of the function our Principal presented a lighted brass lamp (Vilakku) to all the students symbolising "oneness" in their minds and blessed them to shine light in their lives for a brighter future despite religious differences. The prasadam were also distributed to all the staff and students.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

#### Future plans

1. To implement biometric attendance for teaching and non-teaching members.
2. To activate Cambridge English Upskill development programme for the registered students.
3. To trigger the entrepreneurial skill development activities of our Entrepreneurship Development Innovation Cell.
4. To conduct inter school competitions and practical enrichment programme for school students.
5. Placement cell of the college is to conduct orientation / career guidance programme for the final year UG students.
6. To conduct model competitive examinations
7. Feedback from the outgoing students and the alumnae is to be collected and analysed.
8. To conduct a blood group identification and blood donation camp at the campus.
9. Many awareness programmes and events are to be organized by various associations and clubs.