YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	GOVINDAMMAL ADITANAR COLLEGE FOR WOMEN, TIRUCHENDUR
• Name of the Head of the institution	Dr. P. JEYANTHI
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04639242184
• Mobile no	9487124541
• Registered e-mail	gacw@aei.edu.in
• Alternate e-mail	gacw87@gmail.com
• Address	Govindammal Aditanar College for Women
• City/Town	Tiruchendur
• State/UT	Tamilnadu
• Pin Code	628215
2.Institutional status	
• Affiliated /Constituent	Affiliated

• Type of Institution	**Women**
• Location	**Semi-Urban**
• Financial Status	**Self-financing**
• Name of the Affiliating University	**Manonmaniam Sundaranar University, Tirunelveli**
• Name of the IQAC Coordinator	**Dr. S. MUTHULAKSHMI**
• Phone No.	**04639220529**
• Alternate phone No.	**04639242184**
• Mobile	**9487184280**
• IQAC e-mail address	**gacw@aei.edu.in**
• Alternate Email address	**iqacgacw87@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	**https://www.gacw.in/wp-content/uploads/2022/05/aqar_report-2019-2020.pdf**
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	**https://www.gacw.in/wp-content/uploads/2021/11/Academic-Calendar-2020-2021.pdf**

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**85**	**2007**	**31/03/2007**	**31/03/2012**
Cycle 2	**B**	**2.79**	**2014**	**05/05/2014**	**05/05/2019**

6.Date of Establishment of IQAC	**20/06/2007**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**

• Upload latest notification of formation of IQAC	**View File**

9.No. of IQAC meetings held during the year	2

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Arranged four webinars to create awareness on COVID-19
Organised Motivational Programmes in online mode for Higher Secondary School Students
Conducted Career Guidance Programmes for final year students.
Submission of Institutional Data in NIRF and AISHE Portals
Taken Initiatives to conduct university examinations in online mode

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To conduct International seminar / workshop / Intercollegiate Competitions in all departments	Agathiyar Muthamizh Mandram organised an awareness programme for the school students on the topic Vetri Namade
To conduct International seminar / workshop / Intercollegiate Competitions in all departments	A workshop was organised on Effective Teaching Methodologies by the Department of Mathematics.
To conduct International seminar / workshop / Intercollegiate Competitions in all departments	TANCET model examination was conducted for all the final year students by the department of Computer Applications.
To conduct	Motivational webinar on A Gateway for

International seminar / workshop / Intercollegiate Competitions in all departments	victory by Department of Economics
To organise guest lectures on behalf of various associations	Olirum Pengal- Milirum Pengal - webinar by Agathiyar Muthamizh Mandram
To organise guest lectures on behalf of various associations	English Literary Association conducted webinars on Values in the Plays of Shakespeare, Personality Development and Plagiarism and Its Impacts on the Society
To organise guest lectures on behalf of various associations	Mathematics Association arranged an awareness session on Young India Fellowship and guest lectures on A Study of Volterra Spaces, Fuzzy Matrix and Introduction to Graph Labelling
To organise guest lectures on behalf of various associations	Physics Association arranged webinars on Novelty of Core / Shell Quantum Dot Nanostructure and on Synthesis and Fabrication of e-nose
To organise guest lectures on behalf of various associations	Chemistry Association arranged a webinar on Principle and Application of IR Spectroscopy
To organise guest lectures on behalf of various associations	Computer Science Association organised webinars on Cyber Security and Ethical Hacking and Job Opportunities in Various Sectors
To organise guest lectures on behalf of various associations	Commerce Association arranged webinars on Covid-19 Shuts the Door, Technology Opens the Window, Women's Economic Empowerment -A Way to Success and Career Opportunities for Commerce Students
To organise guest lectures on behalf of various associations	Alumnae Association arranged webinars on Blood Donation, Job Opportunities in IT Sectors and Women's Rights
To organise guest lectures on behalf of various associations	Business Management Association organised webinars on Career Guidance and Government Schemes for Start up and Qualities to become a Successful Entrepreneur
To organise guest lectures on behalf of various associations	Computer Application Department arranged paper presentation competition and quiz competition for college students
To carry out	Model polling for the students

extension activities through NSS, RRC, CCC and YRC	
To carry out extension activities through NSS, RRC, CCC and YRC	An awareness program on Road Safety Rules
To carry out extension activities through NSS, RRC, CCC and YRC	Virtual meeting on Covid-19
To carry out extension activities through NSS, RRC, CCC and YRC	Deworming tablets were distributed to the Students
To carry out extension activities through NSS, RRC, CCC and YRC	Webinar on Evolution of SARS-Covid 2
To carry out extension activities through NSS, RRC, CCC and YRC	Webinar on Covid-19 Prevention Methods and Precautions
To carry out extension activities through NSS, RRC, CCC and YRC	An online awareness programme on Road Safety Rules

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	31/03/2022

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	18

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	2045

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	381

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	645

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	99

File Description	Documents
Data Template	No File Uploaded

3.2 Number of sanctioned posts during the year	11

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	49
4.2 Total expenditure excluding salary during the year (INR in lakhs)	94,42,416
4.3	222

Total number of computers on campus for academic purposes

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our institution follows the syllabus prescribed by Manonmaniam Sundaranar University, Tirunelveli. The head of the institution directs the heads of all departments who distribute workload among their departmental faculty. The teaching plans consist of detailed apportionment of the syllabus among all faculty of a particular department. Faculty members take utmost care to complete the syllabus in time. Our faculty follow chalk and board teaching method to deliver the curriculum among the students. Lecture method is always used with some teaching aids such as computers and LCD projectors whenever necessary to make teaching the most effective and comprehensive. During pandemic situation, the e-platform Microsoft Teams app was used effectively by our faculty for conducting online classes, giving assignments, tests and course materials to the students. The departmentwise associations arrange regularly guest lectures and conduct competitions like quiz, essay writing, presentations, etc. to promote the co-curricular activities. Marks of internal tests, seminars and assignments are entered in the university web portal regularly and also in ERP. A copy of the internal test entered in the university web portal is taken for documentation. Faculty refer library books, journals, online linkages and e-resources to the maximum extent for efficient curriculum delivery.

File Description	Documents
Upload relevant supporting document	**View File**
Link for Additional information	**nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Time-Table and Calendar Committee of our institution headed by the Principal prepares the academic calendar every year. In academic calendar all the details such as reopening date, working days, festival holidays, public holidays, local holidays, the tentative date of commencement of internal tests, model examination and the last working day for each semester are mentioned. A copy of it is issued to all students, teaching and non-teaching staff members.

According to the time schedule mentioned in the academic calendar for the internal tests, the faculty prepare themselves to cover the syllabus in time and conduct internal tests. Frequent class tests and three internal assessments comprise the formal evaluative processes. Internal assessment is done transparently

with examined scripts shown to students. A register is maintained by the faculty for each course in which internal assessment is recorded. Systematically marks of internal tests, seminars and assignments are entered in the university web portal and ERP, and a copy of the entry from the university web portal is taken for documentation.

The internal tests and university examinations were conducted in online mode during the pandemic period. The external practical examinations were conducted in offline mode by taking all Covid-19 preventive measures.

File Description	Documents
Upload relevant supporting document	**View File**
Link for Additional information	**nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**View File**
Any additional information	**View File**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	**View File**
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	**View File**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

200

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our institution has introduced few courses based on social issues into the curriculum. A common course entitled "Environmental Studies" (first semester) provides general understanding and awareness of natural resources, biodiversity and helps in implementing the eco balance activities. The skill based common course entitled "Personality Development" (fifth semester) deals with developing the communication and interpersonal skills of an individual like punctuality, flexible attitude, stress management, goal setting, social graces and leadership. The department of Commerce, Business administration and Zoology educate professionalism through courses like Industrial Law, Personal Selling and Salesmanship, Human resource management, and Biotechnology and Bioethics. In order to make students aware of their responsibilities and professional ethics, our university has implemented the "Value Based Education" course (second semester). This includes chapters on women empowerment and women's rights, social issues and communal harmony, social justice and human rights, and values and ethics. The Independence Day and Republic Day celebrations serve as a platform to enliven patriotic and moral values. The N.S.S. promotes human values through e-quiz on Covid-19, Road safety awareness programme, Model polling and Orientation programme which highlight these cross cutting issues.

File Description	Documents

Any additional information	**View File**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	**View File**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

22

File Description	Documents
Any additional information	**View File**
Programme / Curriculum/ Syllabus of the courses	**View File**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	**View File**

1.3.3 - Number of students undertaking project work/field work/ internships

719

File Description	Documents
Any additional information	**View File**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**View File**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	**https://www.gacw.in/wp-content/uploads/2022/04/Feedback-report.pdf**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**https://www.gacw.in/wp-content/uploads/2022/04/Feedback-report.pdf**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

761

File Description	Documents
Any additional information	**View File**
Institutional data in prescribed format	**View File**

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

761

File Description	Documents
Any additional information	**View File**
Number of seats filled against seats reserved (Data Template)	**View File**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our institution organizes special programmes for the students of both advanced learners and slow learners.

Every year the departmentwise associations organize many competitions to cater the learning needs of advanced learners. In order to build the quality of leadership and teamwork, the advanced learners are given opportunities to conduct these programmes. In addition, they are engaged to participate in intercollegiate competitions like poster and paper presentations, quiz, essay writing and elocution competitions, etc. As the webinars have more potential than ever in this pandemic period, co-curricular activities were conducted through webinars and e-quizzes by each department. Challenging topics and problems in seminars and assignments were given to the advanced learners to bring out their creative talents.

Slow learners were identified and given special attention by the course teacher. Remedial classes were conducted for the slow learners from 3.30 pm to 4.30 pm. They were given rigorous coaching to get them thorough with some topics by referring important university questions.

Moreover, the class advisor identified the personal problems of the slow learners if any and helped them to overcome those problems. In this way the advisor took motherly care to make them to achieve high in their academic performance.

File Description	Documents
Paste link for additional information	**https://forms.gle/td6E2J51KFYEDMK27**
Upload any additional information	**View File**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2045	99

File Description	Documents
Any additional information	**View File**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The curricular, co-curricular and extracurricular activities conducted in our institution are mainly focused to make learning student-centric. Curriculum delivery is enhanced through group discussions, assignments, presentations, quiz competitions, field works, group projects and study tours for students. These activities promote experiential learning, participative learning of students and to learn problem solving methodologies. Apart from twelve departmentwise associations, seven associations such as Aanmeegam valarchi kazhagam (Spiritual enhancement association), Nature club, value education committee, youth welfare association, citizen consumer club, quiz club and Road safety patrol nurture the talent of students by organizing many student-centric programmes. Apart from conducting all these activities the institution guides and encourages the students to participate in many programmes organized outside the campus. The NSS, YRC and Red Ribbon Club organize many extension activities and outreach programmes to build qualities of leadership and teamwork. In order to inculcate human values, spiritual values, ethics and social responsibility among students various religious festivals, youth festival and college day are celebrated. The students actively participate irrespective of caste, color and religion and thereby bring unity in diversity.

File Description	Documents

Upload any additional information	**View File**
Link for additional information	**https://www.gacw.in/wp-content/uploads/2022/03/2.3.1-Experiential-Learning.pdf**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our institution encourages faculty to use best of the resources and make the teaching – learning an engaging experience for the students. The faculty of our institution make use of electronic gadgets such as LCD projectors, computers, laptops and mobile phones in the class room teaching. You –Tube, E-Mails, WhatsApp, Zoom, Google class rooms and Microsoft teams were used as platform to carry out teaching learning process. These applications were used in online education during the covid-19 situation. Microsoft Teams app was used effectively during the pandemic period to teach and communicate, provide syllabus and material and to give and evaluate tests through assignment option. The faculty members referred online journals and books for preparing the study materials and also for their research activities. Seminar hall is equipped with multimedia facilities using ICT tools. Guest Lectures and webinars were conducted in seminar hall using ICT facilities. Uploading of syllabus, time – table, name of the course faculty, marking of student attendance and entry of internal test marks were done in ERP, the management information system. The internal test marks for the students were entered in the university web portal.

File Description	Documents
Upload any additional information	**View File**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**View File**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

96

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**View File**
Circulars pertaining to assigning mentors to mentees	**View File**
Mentor/mentee ratio	**View File**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	**View File**
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**View File**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	**View File**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	**View File**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1191

File Description	Documents
Any additional information	**View File**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**View File**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In our institution, three internal tests are conducted in every semester for each subject. But during this pandemic period, the internal tests were conducted and evaluated in online mode for odd semester through Microsoft Teams App and the marks were viewed by the students. In the even semester, the internal tests were conducted in offline mode.

The university assigns maximum 25 marks and 50 marks for theory and practical internal tests respectively. For U.G. programmes, twenty marks for the internal tests and five marks for the assignment are allotted. For P.G. programmes fifteen marks for the internal tests, five marks for the assignment and five marks for

the seminar are allotted. For both programmes, 25 marks are allotted for internal tests and 25 marks for continuous assessment in practical aspect.

The internal mark is displayed on the notice board of each department which assures the transparent evaluation done by the teachers of the institution. The staff-in-charge enters the internal marks in the university web portal and in the management information system (ERP). The copy of the entry for each subject is also documented.

File Description	Documents
Any additional information	**View File**
Link for additional information	**nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has a transparent, time – bound and efficient mechanism for examination related grievances. For all internal examination related queries, the respective head of the department is empowered to act and adjudicate except for extreme cases when the intervention of the head of institution may be necessary. The faculty evaluates the paper within a week of conduction of test. The evaluated answer sheets are shown to the students in the class and the marks are uploaded in ERP. After results are communicated to them, they free to voice their grievances any to the head of the department for taking effective remedial measures.

The faculty evaluates the assignment based on the rubric which is also shared with the students. The practicals performed in lab by the student is immediately evaluated and the marks are assigned based on their performance. The lab exercises are discussed and demonstrated with the software lively in micro soft teams during this pandemic period. The evaluation of the project is conducted in front of the panel consisting of group of faculties.

The internal examination for the absentees with valid reasons will be conducted separately on a convenient date in consultation with the students.

File Description	Documents
Any additional information	**View File**
Link for additional information	**nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution has well defined learning outcomes. The institution has proper mechanism of communication of the course outcomes by documenting hard copy of syllabi and course outcomes which are available in the respective departments for ready

reference to the teachers and students. The copy of the syllabi and outcomes of courses are also uploaded on the college website. The introductory lecture given to the freshers by the head of the department and the course teachers is meant for communicating the course outcome to the students. In addition, the course teachers of theory, practicals, field works and projects upload the syllabus and course outcomes of their respective courses through Microsoft Teams app while teaching in online mode. The course teachers inculcate the knowledge and skills in the minds of the young ones while delivering the curriculum. Moreover, the class advisors individually counsels and guides the students time to time about the importance of the courses in the programme for their future career growth. The uploading of the syllabi and the course outcomes in ERP is the clear indication of communicating the course outcomes to the students, staff and stakeholders.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**https://www.gacw.in/wp-content/uploads/2022/03/2.6.1.-Course-Outcomes-2020-2021.pdf**
Upload COs for all Programmes (exemplars from Glossary)	**View File**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution has a systematic process of measuring the level of POs, PSOs and COs. This assessment includes conducting internal tests both in theory and practical courses, giving assignments and seminar classes, assigning fieldworks and projects for students. The evaluation of the above mentioned academic activities and the university semester examination results reveal the successful attainment of programme outcomes, programme specific outcomes and course outcomes. Every year our institution constantly produces very good pass percentage and reaps most of the university ranks in all programmes. In this academic year 28 of our students have won university ranks including 2 gold medals. Besides, the creative talents shown by the students in co-curricular activities, projects and field works pave way for the evidence of achieving course and programme outcomes. In addition, the accolades from the parents during the Parent –Teacher meetings about the academic achievements of their wards and the increasing percentage of students pursuing higher education every year measure the level of programme and course outcomes. Many positive attributes about the teaching – learning process in our institution from the student feedback and the alumnae feedback are also evident of the attainment of programme outcomes and course outcomes.

File Description	Documents

Upload any additional information	**View File**
Paste link for Additional information	**https://www.gacw.in/wp-content/uploads/2022/03/2.6.2.-Programme-Specific-Programme-and-Course-outcomes-2020-2021.pdf**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

627

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	**View File**
Upload any additional information	**View File**
Paste link for the annual report	**https://www.gacw.in/wp-content/uploads/2022/05/Annual-Report-1.pdf**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.gacw.in/wp-content/uploads/2022/03/2.7.-Student-Satsfaction-Survey-SSS-report-2020-2021-1.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

6

File Description	Documents
Any additional information	**View File**
Institutional data in prescribed format	**View File**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our institution provides conducive atmosphere, infrastructure and library resources for the enhancement of students and teachers in research and innovative activities. All innovative and extension activities are student centric to enhance their potential and awareness. In order to keep in pace with the recent technology and developments 22 National/State/College level seminars/webinars were conducted by the departments through online mode. There are 28 active associations/clubs/ cells which conduct meetings and activities regularly to enrich the students with the recent trends in their academic and non-academic development. Covid awareness is the need of the hour in the pandemic period. The institution had taken the maximum effort in the pandemic period for efficient transfer of covid awareness to the students by the NSS and YRC through online mode. Nearly 32 Quiz programmes were also conducted for the school and college students. Six of the staff members act as research guides and the staff members engage themselves in publishing their papers in International/National journals. The staff members also share their knowledge by giving guest lectures arranged by other departments within the college. Microsoft team was used as online tool for sharing of knowledge during the lockdown period.

File Description	Documents
Upload any additional information	**View File**

Paste link for additional information	**https://www.gacw.in/research-seminar-conferences-webinars/#**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	**View File**
Any additional information	**View File**
List of workshops/seminars during last 5 years (Data Template)	**View File**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	**https://www.gacw.in/wp-content/uploads/2022/05/Research-Activities-website-1.pdf**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**View File**
Any additional information	**View File**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	**View File**
List of research papers by title, author, department, name and year of publication (Data Template)	**View File**

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	**View File**
List books and chapters edited volumes/ books published (Data Template)	**View File**

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Two NSS units of our college conduct camps and awareness programmes on AIDS, women rights, blood donation, tree plantation, etc. regularly to sensitize the students to social issues. During the academic year 2020-2021, at the peak period of Covid 19, the NSS volunteers of all the departments created awareness among the students by instructing their fellow students to wash hands frequently and insisted the usage of mask and social distancing during their regular classes. These activities had a greater impact among the students in preventing themselves and their family from Covid 19. E-quiz on Covid 19 was conducted to give awareness to the students. Model polling demonstration was arranged to the students by the NSS units in association with the revenue department of Tiruchendur.

The YRC organised health related online webinars on Covid 19. World Health Day and World Red Cross Day were also observed. To inculcate positive spirit and to enhance the mind power and concentration of the students meditation classes are conducted to the final year students by the YRC through the non profitable service organization Shriram Chandra Mission, Tirunelveli.Road safety awareness was given to the students through the Road Safety Patrol of the college.

File Description	Documents
Paste link for additional information	**nil**
Upload any additional information	**View File**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**

e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	**View File**
Any additional information	**View File**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	**View File**

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3075

File Description	Documents
Report of the event	**View File**
Any additional information	**View File**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**View File**

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

14

File Description	Documents
e-copies of related Document	**View File**
Any additional information	No File Uploaded

Details of Collaborative activities with institutions/industries for research, Faculty	**View File**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The institution is located in a lush green environment with two blocks, one for UG courses and another for PG courses. There are 48 class rooms and 1 seminar hall with ICT facility. All the classrooms have public address system. The LCD facilities are available in two classrooms. The furniture in the classrooms are suitable for sound learning. The classrooms are fitted with ceiling fans and lights enabling good aeration and lighting. There are nine state of the art laboratories for programmes like Physics, Chemistry, Zoology, Computer Science and Computer Application. The student-computer ratio in the lab is 1:1. In the Physics lab the allotment ratio is 3:1 and in all other science labs the allotment ratio is 1:1. Centralised Xerox Center is functioning to address the academic needs of the students. The college has a well stacked library that is spread over 3,300 sq.ft. The department libraries are also maintained for ready reference by staff and students. Microsoft teams app is used effectively for online teaching during the pandemic period. The institution also uses LMS and ERP for effective teaching-learning process.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has adequate facilities for sports, games and cultural activities which is evinced through the participation of the students and the laurels won by them.

- Field tracks, courts like volley ball, ball badminton, shuttle badminton, kabbadi, kho-kho and basketball were established in the year 1989 and are maintained by the appointed marker. The description and area of sports facilities are uploaded separately in the additional information. Indoor game facilities like table tennis, chess and carrom are also available in the institution. The user rate of all sports facilities is once in two days and the facilities are used daily during the time of intercollegiate competitions. The college has appointed qualified and skilled coaches for all the games.
- Sports events and friendly matches are also organized in the college premises.
- An open auditorium of 2051 sq. ft. was established in the year 2008
- An indoor stadium in Dr. Sivanthi Aditanar College of Physical Education, Tiruchendur is also made available to the students for practising and conducting matches.
- The institution has rich heritage of cultural activities like youth festival celebrations, college day celebration, exhibitions and fairs which are conducted in the open auditorium.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**View File**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.135

File Description	Documents

Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

System and Functions of the Library

The library is located in the ground floor occupying an area of 3,300 sq.ft. and has a collection of 34,992 volumes and subscribes to 99 periodicals. It has 953 CDS/DVDs. The activities of the library are computerized using the software 'Autolib version 5.1'. It has OPAC facility for searching the resources, reservation and renewal of books. In the Institutional ERP, the usage of open source integrated library system Koha is in progression. Library has 6 computers with two internet connection, 1 scanner, 1 Kyocero digital copier cum laser printer and, hand and stand barcode scanner to cater to the needs of the users. All the documents and student'slibrary card are barcoded. The library follows open access system.

Activities of the Library

- An orientation lecture to the freshers is conducted.
- A pamphlet named 'Know Your Library' is given to all freshers.
- Library organizes book exhibition every year.
- Library awards the 'Best User Award' for students.
- 'Enrich Your English' a practice of displaying an English word and its usage with a sentence is diplayed on the notice board in two locations namely in the lobby and in front of the library daily.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://aeicollegekoha.academiaerp.com/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership	View

etc (Data Template)	**File**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0.74886

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**View File**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**View File**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

54

File Description	Documents
Any additional information	**View File**
Details of library usage by teachers and students	**View File**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

GACW deploys well-built IT infrastructure for academic and research support. All the computers across the campus are connected with an internet service of 155+40mbps bandwidth. The computer maintenance is under taken by the organization Aushi Tech, Kayamozhi, Tuticorin District. They take care of Network, hardware and software maintenance. The UPS maintenance is undertaken by Zenelac Power System Pvt.Ltd., Madurai. Internet connectivity has been provided to the browsing center which has eight computers for the access of staff and students. Over 172 desktops are deployed across the campus thereby giving computer facility for practical session.

The institutional ERP has modules for management of programme and courses, student information systems, HR, attendance, time table, calendar, fees, campaign, admission, committee, placement, scholarship, transport and alumni. Every year the modules are updated according to the requirements. For library, integration of the open source integrated library system Koha with ERP is in progression. Mobile ERP App is also available for the access of the students and faculty members. During the pandemic period, the software 'Microsoft Teams' was purchased for conducting online

classes. **Uploading of study materials, giving tests, assignments and quizzes were carried out through this software effectively.**

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**https://erp.aei.edu.in/**

4.3.2 - Number of Computers

222

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**View File**

4.3.3 - Bandwidth of internet connection in the Institution

A. ≥ 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**View File**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

94.42

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**View File**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**View File**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical facilities:

- **The garden with variety of trees, shrubs, flowering and medicinal plants are maintained by gardeners.**

- **Maintenance of all buildings is done by support staff periodically to ensure cleanliness and hygienic environment.**
- **The sports facilities are maintained by marker.**

Academic Facilities:

Teaching-learning process is carried out effectively with well spacious, aerated and well furnished class rooms fitted with electrical ceiling fans. The institution has carpenters to enhance the furniture facility and also to set right the damaged furniture in the classrooms. Blackboards are painted time to time, if necessary. Public Address System and intercom facilities are made available.

Laboratories:

All laboratory equipments and computers for the institution are purchased and maintained by Aditanar Educational Institution (AEI) through various scientific companies. All the computers and UPS are maintained through AMC. Besides, AEI appoint electricians and plumbers to take care of repairs and renovations.

Library:

The periodic stock verification and fumigation are done regularly. The library has an exclusive fire extinguisher.

Support facilities:

The institution has R.O.plant, a generator, CCTV cameras, canteen, hostel, creche, staff quarters, buses, printing cum copier,duplicator machines and scanner.

The service and maintenance of above all facilities are done by experts appointed by AEI.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**https://www.gacw.in/wp-content/uploads/2022/03/4.4.2-Infrastructural-Facilities.pdf**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

299

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**View File**
Upload any additional information	**View File**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**View File**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**https://www.gacw.in/wp-content/uploads/2022/05/5.1.3-1.pdf**
Any additional information	**View File**
Details of capability building and skills enhancement initiatives (Data Template)	**View File**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

336

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

336

File Description	Documents
Any additional information	**View File**
Number of students benefited by guidance for competitive examinations and	**View**

career counseling during the year (Data Template)	**File**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**C. Any 2 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**View File**
Upload any additional information	**View File**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

26

File Description	Documents
Self-attested list of students placed	**View File**
Upload any additional information	**View File**
Details of student placement during the year (Data Template)	**View File**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

215

File Description	Documents
Upload supporting data for student/alumni	**View File**
Any additional information	**View File**
Details of student progression to higher education	**View File**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level

examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

6

File Description	Documents
Upload supporting data for the same	**View File**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**View File**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	**View File**
Any additional information	**View File**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**View File**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

During the course of study, student centred learning is emphasized through presentations, group discussions, assignments, field trips and industrial visits. The college union organizes various academic and administrative activities for the welfare of the students. Two senior staff members are nominated by the Principal on the basis of seniority and they are the staff-in charge of the union. The Student Chairman and the Secretary of the union are selected from the final year UG programmes and the Joint Secretary is selected from the second year UG programmes. The union comprises twenty one associations. Each association is headed by a Student Secretary. The college organizes educational and recreational activities which include arranging daily prayer, welcome party to the freshers, union inauguration and valedictory functions. Teacher's day, Pongal day and Women's day are also celebrated.

Departmental associations conduct many co-curricular activities which make the students to inculcate the attitudes like teamwork and leadership skills. The Placement cell arranges guest lectures and career guidance programmes. It also arranges campus interviews for the students to get they employed. National Service Scheme, Youth Red Cross and Red Ribbon club carry out the extension activities for the students to promote institution-neighbourhood community network.

File Description	Documents
Paste link for additional information	**nil**
Upload any additional information	**View File**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4389

File Description	Documents
Report of the event	**View File**
Upload any additional information	**View File**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**View File**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

nil

File Description	Documents
Paste link for additional information	**nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and

mission of the institution

Vision:

To aim at a far reaching social vision of imparting quality higher education to the womenfolk of this rural locality.

Mission:

To prepare the students to be self-reliant, responsible citizens and to make them acquire the quality of respecting the religion and tradition of our motherland.

Governance:

The Principal administrates the college with the support of staff members and plans for the academic progress of the institution and executes them through Internal Quality Assurance Cell (IQAC). The college committee appoints the qualified and competent faculty members to impart quality higher education to students. The Management motivates the research, academic and non-academic activities of the institution and allocates sufficient funds to meet the requirements through budget meeting. The Management implemented the e-platform, Microsoft Team to carry out the online mode teaching and learning process in an effective manner during the pandemic situation of Covid -19.

Participation of faculty:

The faculty are participating as members in academic calendar committee, senate board, board of studies, question setting and evaluation board of the affiliating university and other institutions. Our faculty also participate in the college committee, staff council, IQAC and other functional committees of the institution.

File Description	Documents
Paste link for additional information	**nil**
Upload any additional information	**View File**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Enterprise Resourse Planning (ERP) system functions effectively with 34 modules in our institution. The management has arranged many training programmes on ERP for the staff members which enable them to upload the data of the institution in ERP. An ERP committee is constituted comprising the ERP Coordinator and four members. The ERP Coordinator monitors the data uploaded in ERP periodically and rectifies the issues if any. Each ERP committee member is in-charge of three departments and they clarify the queries of their respective departments. The HODs and the senior staff of each department are the administrator of their department. The HODs monitor the data uploaded in ERP. The faculty members upload the student details, course details, faculty and

student mapping, timetable, attendance, internal tests, assignment and seminar marks, etc. in the programs and courses Module. Apart from departmental data entry, the faculty also uploads committee activities like academic calendar, placement cell activities, alumnae activities, etc. As far as the college administration is concerned, each office assistant is assigned rights to view and upload their respective work such as student admission, details of staff members, attendance of faculty and students, student fee payment, finance and accounts, scholarship, hostel details, etc.

File Description	Documents
Paste link for additional information	**nil**
Upload any additional information	**View File**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Management implemented the e-platform Microsoft Teams to carry out the online mode teaching and learning in an effective way during the pandemic situation of Covid -19. The course teacher created the class and enrolled the students in the class. The course teacher posted the time schedule of the online class and the students joined the class. The course teacher shared the material on screen, used whiteboard and video mode classes for effective teaching. The e-content of the study materials were uploaded in the file section. The attendance report of the students was generated. The internal tests were conducted in the online mode by posting the question paper at scheduled time and the students uploaded the answer scripts. They also uploaded their assignments and handled seminar classes in Microsoft teams. The course teacher coached the students by creating quiz form. The Principal and the HODs, being the member of all classes, monitored the online classes. The HODs submitted the weekly report to the Principal which comprised details of classes handled by all the course teachers of the department during the week, consolidated list of online classes handled and the screenshot of the classes scheduled by the faculty during the week.

File Description	Documents
Strategic Plan and deployment documents on the website	**View File**
Paste link for additional information	**https://www.gacw.in/wp-content/uploads/2022/05/Staff-Club-Meeting.mov**
Upload any additional information	**View File**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Secretary of the college is vested with the power of administration and he gives moral support to the Principal. The

Principal takes the key decisions of academic affairs in consultation with the members of the staff council. The academic departments, physical education department, library, office, IQAC, hostel and stakeholders' associations are effectively functioning under the guidance of the Principal for the upliftment of the college.

The IQAC plans and executes actions for the quality enhancement of the institution through various committees.

- College Union: The twelve departmental associations and seven non-academic associations function under the college union. The office bearers of the college union conduct association meetings and competitions with the guidance of staff in-charge to enhance the talents of the student.
- Student Welfare Cells: The six student welfare cells look after the welfare of the students with the panel of staff members.
- Extension activity Committees: The NSS, YRC and Red Ribbon committees carry out the extension activities and the outreach programmes.
- Functional Committees: The functional committees are formed to perform the academic activities of the institution, upload data in various portals and organizefunctions and celebrations of the institution successfully.

File Description	Documents
Paste link for additional information	**nil**
Link to Organogram of the institution webpage	**https://www.gacw.in/wp-content/uploads/2022/05/Organogram-of-the-institution.pdf**
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**View File**
Screen shots of user inter faces	**View File**
Any additional information	**View File**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	**View File**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- **The institution provides welfare schemes for staff members like ESI, EPF, DA and allowances such as medical, conveyance and house rent.**
- **The staff members are benefitted with comfortable staff quarters near the college campus comprising 48 houses which are categorized as A, B and C blocks. The quarters are facilitated with uninterrupted water supply, electricity, children's park, well maintained campus with green garden and 24 hours security.**
- **The creche exists inside the college campus to look after the children of the staff members at nominal fee.**
- **The staff members with 25 years of service are felicitated with a gold coin during the college day celebration.**
- **The management always shares its moments of jubilation on the occasion of success in business or celebrations in their family by offering sweets and gifts to the staff members and students. In this year, gift voucher worth Rs 2,000/- is given to the staff members on the occasion of our Chairman's son's marriage.**
- **The management honours the faculty with a gold coin for completing Ph.D. degree. They are given incentives for producing more university ranks.**
- **Non-Teaching Staff members are given concession in college bus fee and festival advance.**

File Description	Documents
Paste link for additional information	**nil**
Upload any additional information	**View File**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training

Programmes organized by the institution for teaching and non teaching staff during the year

9	

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**View File**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**View File**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

63	

File Description	Documents
IQAC report summary	**View File**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**View File**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our institution has systematic self-appraisal system to review the annual performance of faculty towards the development of the institution. The self- appraisal form reflects truly the accomplishments and contributions of the faculty in the field of teaching and research. The system also reviews the role of faculty in various decision making bodies of the affiliating university and their significant contributions in the college development committees. This system strengthens the performance of staff members and also motivates them to overcome the area of their weaknesses. The head of the institution reviews the self-appraisal forms and forwards to the management for further perusal. Besides, she monitors the competency of both teaching and non-teaching staff based on their performances at various occasions.

File Description	Documents

Paste link for additional information	**nil**
Upload any additional information	**View File**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

1. Internal audit:

Every day the Office Superintendent and the college Accountant check the accounts under the supervision of the Principal. The chief accountant of AEI is the internal auditor of the institution and he audits the collection report and journal reports daily. The reconciliation certificate and the certificate of balance are cross checked by the internal auditor. Voucher, Daily Collection Report (DCR), Tax Deducted at Source (TDS), Fixed Asset Addition, fixed deposit receipts, Group Transfer, Employees Provident Fund (EPF) and Employees State Insurance Corporation (ESIC) of every month are audited by him. The assets of the institution are depreciated and the Written Down Value (WDV) of the assets are calculated.

2. External audit:

A qualified chartered accountant from a recognized company visits the institution periodically and verifies the internal auditing. The fee collection from the students is audited semester wise. The financial statements, balance sheet and income and expenditure accounts are cross checked with the account books. The liquidity position for next year, recoverability and WDV of its assets are also audited. After auditing the financial statements,the auditor issues the report of audit and there is no audit objection during this academic year.

File Description	Documents
Paste link for additional information	**nil**
Upload any additional information	**View File**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**

Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The resource mobilization policy of the institution is to fulfill the vision and mission of the institution by providing the necessary facilities and proper fund allotment for various events proposedto be conducted during the academic year.

The major part of the fund of the institution is contributed by the management. The other resources include student fee comprising the admission fee, tuition fee, transport fee, hostel fee, rent from canteen, crèche, quarters, income from xerox machine, fine amount, etc.

Every year the management conducts budget meeting for the Aditanar Educational Institutions and allots fund based on the requirement proposals of the institutions. The fund is allotted to meet the requirements of departments, lab facilities, learning tools, library, staff salary, maintenance, etc. The management also contributes fundfor conducting seminars/workshops, granting cash awards and gold medals for the outstanding students and staff in academics and non-academics.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The two practices initiated by IQAC are

 1. Conduct of online examinations

The IQAC took initiatives in conducting the University examination for the first time through online during the pandemic period. One of the staff members was assigned duty as Co-ordinator of the examination who served as a liason between the students and the University to clear the query regarding the online procedure. The class advisors of all departments served as nodal officers and they gave instructions to the students. The students registered and uploaded the mock test and university examination answer scripts. The advisors monitored the status of uploading and reported to the Principal through the Co-ordinator.

2. Awareness programmes on Covid – 19

During the pandemic period, the IQAC of the institution created awareness about covid-19 among the students in order to give them precautions and remedial measures to be taken through YRC. The YRC

implemented the plans of IQAC by conducting four online webinars on covid-19. Dr. T. Ponravi gave a lecture on covid-19. Dr. M. Murugaselvi created awareness on covid-19. Dr. J. Sridhar gave lecture on the topic "Evolution of the SARS-cov2 virus" in a webinar . Dr. K. Priyadharshini also explained the prevention methods and precautions.

File Description	Documents
Paste link for additional information	**nil**
Upload any additional information	**View File**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Curriculum development and delivery

The IQAC of the institution periodically reviews the teaching learning process based on the changes made in the curriculum by the university. Our faculties are involved in the curriculum planning of affiliating university and also in autonomous colleges. The major change in curriculum is the introduction of two new part IV courses, namely, yoga and computer for digital era for second year UG students and participation in extension activities such as NSS, YRC and sports. The institution increased the number of seats of UG programmes as per the demand of stakeholders. Two new programmes M. A. English and M.Phil. commerce were introduced. Currently, our institution has 59 qualified faculty as per UGC norms of which 42 staff members are doctorates.

2. Implementation of e - learning

The management has introduced the learning management system (LMS) in the year 2018 and Microsoft teams in 2020. Microsoft team has the added advantage over LMS in handling online classes. During the unexpected lockdown period of covid–19, the Microsoft teame-platformwashighly useful for handling online classes, uploading study materials, carrying out internal tests, assignment and studentseminar classes.

File Description	Documents
Paste link for additional information	**nil**
Upload any additional information	**View File**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or	**B. Any 3 of the above**

international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://www.gacw.in/wp-content/uploads/2022/05/6.5.3.-ANNUAL-REPORT-2020-21.pdf
Upload e-copies of the accreditations and certifications	**View File**
Upload any additional information	**View File**
Upload details of Quality assurance initiatives of the institution (Data Template)	**View File**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Govindammal Aditanar College for Women focusses on the vision of its founder in uplifting the status of women and making them empowered in the society. Every year various gender equity promotion programmes are systematically organized for the women students through women'swelfare cell. The students transmit and impart the things which they learnt through awareness programmes on 'Gender Equity' to their family members and relatives and they were also benefitted out of it.

In view of keeping the safety and security of girl students, the college takes various steps to substantiate the same. Security guards are appointed in front gates and in hostel. Surveillance is maintained through CCTV cameras fixed at various places. Anti-ragging committee has been established to ensure conducive learning environment. Students are instructed to sign in the form of undertaking in connection with the anti-ragging during the first year of admission and their parents must acknowledge the same to abolish the ragging menace.

File Description	Documents
Annual gender sensitization action plan	https://www.gacw.in/wp-content/uploads/2022/05/7.1.1-Gender-Equity-Annual-Gender-sensitization-action-plan-10.05.2022.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.gacw.in/wp-content/uploads/2022/05/7.1.1-Gender-equity-Specific-facilities.pdf
	D. Any 1 of the above

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	**View File**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our institution has taken several initiatives to prevent contamination of the campus and encourages students to get involved in keeping the campus clean.

Solid Waste Management

The solid wastes such as plastics, papers and food wastes are disposed off from the campus regularly. Metal and plastic wastes are segregated and given to authorized scrap agents.

Broken and damaged furniture are repaired and reused. Vermicompost pits are an extremely efficient way to dispose solid wastes like waste paper, dry leaves and plant wastes. In our institution, there is a well organized vermicompost pit and the manure prepared here is used as an organic fertilizer to enrich the garden.

Liquid Waste Management

1. Waste water from college hostel bathrooms are utilized for growing trees.
2. Liquid chemicals are drained carefully with continuous flow of water into sink (HCl, H2SO4, HNO3)
3. The diluted solutions are poured down the sink and flushed with large amount of water.
4. The exhaust fans are fitted in the laboratory to expel gaseous waste.
5. There are 7 septic tank collectors including one in U.G hostel.

E-Waste Management

The condemned electronic items like keyboard, CPU, Monitor etc. are disposed off usually through the Victory Waste Paper Mart, Tiruchengode, Tamil Nadu.

File Description	Documents

Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	**View File**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**View File**
Any other relevant information	**View File**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	**View File**
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	**View File**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit   3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded

Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**View File**
Policy documents and information brochures on the support to be provided	**View File**
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institution is always at the forefront of nurturing tolerance and harmony among the students through various activities. Prayer songs from Hinduism, Islam and Christianity in the morning prayer bring religious harmony among the students. To enhance the Tamil culture and tradition, "Pongal Festival", the festival of harvest is celebrated departmentwise by all the students. Irrespective of the caste, creed and religion, all students join together for this celebration which boosts up the "Oneness" in their minds. Students from different religions (Muslims-53; Christians-306; Hindus-1670), with different socio-economic diversities study without any distinction.Harmony and tranquility are maintained in our college through value education classes. The introduction of value education classes helps inculcating moral and social values which would help the students develop a positive attitude towards life. Saree is the mandatory dress code for UG final year and PG students to imbibe in them the traditional dress culture of Indian

womenfolk. Twenty Five clubs are actively functioning in the campus by organizing student centric activities to manifest socio-communal harmony and tolerance among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**View File**
Any other relevant information	**View File**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The celebration of National days in our institution every year like Independence Day and Republic day signifies to realize the freedom and imbibes the patriotic spirit in the minds of young ones.

Our institution has introduced few courses based on social issues into the curriculum. A common course entitled "Environmental studies" (First Semester) for all the first year students provides general understanding and awareness of natural resources, biodiversity and help in implementing the ecobalance activities.

The skill based common course entitled "Personality Development" (5th Semester) for all the third year students deals with developing the communication and interpersonal skills of an individual like punctuality, flexible attitude, stress management goal setting, social graces and leadership.

To make the students aware of their responsibilities and professional ethics, our university has implemented the "Value Based Education" course (2nd Semester). This includes chapters on women empowerment and women's rights, social issues and communal harmony, social justice and human rights, and values and ethics.

In this year, N.S.S promoted human values through e-quiz on COVID-19, orientation programmes on positive thinking, model polling to create awareness about the voting rights to young voters.Road safety patrol club conducts exhibition on Road safety awareness.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**https://www.gacw.in/wp-content/uploads/2022/05/7.1.9-Details-of-activities.pdf**
Any other relevant information	**https://www.gacw.in/wp-content/uploads/2022/05/7.1.9-photos-10-05-2022.pdf**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this	C. Any 2 of the above

regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	**View File**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**View File**
Any other relevant information	**View File**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institution has relentless pursuit in celebrating national days like Independence Day and Republic Day every year with vigor. As part of the event various competitions were held for the students and prizes were awarded. To motive the students, it is customary for the prize winning contestant present her work in front of everyone. The Principal hoisted the national flag and everyone took the oath. Faculties and students of our institution contributed to the fund donated on the Flag Day.

To empower women's personality Women's Welfare Cell in our institution celebrates International Women's day every year. In this year renowned jurists were invited to address the event and raise awareness on women's laws.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**View File**
Geo tagged photographs of some of the events	**View File**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

- **Best Practice – I – Meditation**

The voluntary service body of our college YRC (Youth Red Cross Committee) makes a significant contribution every year by organizing meditation classes to inculcate positive spirit among

the students of final year in their day to day life activities.Annually the tutors of "Heart fullness Practice" from Hyderabad and Shri Ram Chandra Mission, Tirunelveli train the final year students for three hours practically and theoretically.They train the students with mind relaxation, cleaning their mind and meditation prayer.The students are benefitted with reduced anxiety, improved self-control, better self care and less pain.

- **Best Practice – II – Model Polling**

To achieve 100% voting and bring voter awareness, the election commission of India conducted model polling camp in all assembly constituencies across Tamilnadu during the 2021 assembly election. To encourage all young voters to take part in the political process, model polling camp was conducted in our institution by the NSS Programme Officers on 08.03.2021. The Revenue officials from Tiruchendur taluk demonstrated the handling of voting machine, method of voting and the do's and don'ts for the students. The programme brought the democratic responsibility among the young ones.

File Description	Documents
Best practices in the Institutional website	https://www.gacw.in/wp-content/uploads/2022/05/7.2-Best-Practices.pdf
Any other relevant information	https://www.gacw.in/wp-content/uploads/2022/05/7.2-Any-other-relevant-information.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness

Online Classes – Microsoft Teams

On account of the long lasting impact of COVID – 19, all educational institutions changed the teaching and learning platform from the traditional classroom to online classes. Our management introduced the e-platform 'Microsoft Teams' from the academic year 2020-2021 to implement the online mode teaching and learning in an effective way.

The course teacher created the team with subject name and enrolled the students in the class. Our management made all the teams as private which meant only team owners could add members. The course teacher posted the time schedule of the online class and shared the study materials, video files, and also used white board for more clarification in teaching.

The internal tests and assignments were given and the students uploaded the pdf of their answer scripts within the scheduled time. The course teacher also interacted with the students by

creating quiz form. The HODs submitted the weekly report along with the screen shots of time schedule of classes to the Principal. In this manner, the faculty and students utilized MS Teams App fully and effectively to carry out the curricular and co-curricular activities efficiently during the pandemic period.

File Description	Documents
Appropriate web in the Institutional website	**View File**
Any other relevant information	**View File**

7.3.2 - Plan of action for the next academic year

1. **To conduct intercollegiate competitions, national and international level seminars/workshops in future.**
2. **Placement cell of the college is to conduct orientation / career guidance programme for the final year students.**
3. **To conduct model competitive examinations**
4. **Feedback from the outgoing students is to be collected by all departments for superfluous development of the college.**
5. **Plan to make effective use of ERP functioning with new modules.**
6. **To conduct a blood group identification and blood donation camp at the campus.**
7. **Many awareness programmes and events are to be organized by various clubs.**
8. **To conduct the model polling to the students.**
9. **To conduct coaching cloasses for competitive examinations.**
10. **To organize training programmes like Internet Programming and Web designment, Aari Embroidery Course, Handicrafts etc.**